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THROUGH SPECIAL MESSENGER
BY SPEED POST

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

F.No.4-1/2013-Genl.

Ansari Nagar, New Delhi-29

Dated: 10/9/13

MEMORANDUM

Subject: Minutes of the 203rd Meeting of the Standing Finance Committee held on 22nd August, 2013 at 03:00 P.M. in the Committee Room 1st Floor, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi.

Minutes of the Standing Finance Committee meeting held on 22nd August, 2013 at 03:00 P.M. in the Committee Room, 1st Floor, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi as approved by the Chairman of the Standing Finance Committee, are circulated to Chairman and all the Members of the Standing Finance Committee for information. Observations, if any, may kindly be sent to the undersigned within **two weeks** from the date of issue of this Memorandum.


(PROF. R.C. DEKA)
DIRECTOR & MEMBER SECRETARY

Encl: As above.

The Chairman and all the
Members of the Standing Finance Committee.

**MINUTES OF THE 203RD MEETING OF THE STANDING
FINANCE COMMITTEE HELD ON 22ND AUGUST, 2013 AT
03.00 P.M. IN THE MINISTRY OF HEALTH & FAMILY
WELFARE, NIRMAN BHAWAN, NEW DELHI.**

The 203rd meeting of the Standing Finance Committee was held on 22nd August, 2013 at 03.00 p.m. in the Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi, meeting was attended by the following:-

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| 1) Shri Keshav N. Desiraju
Secretary to the Government of India,
Department of Health & Family Welfare,
Nirman Bhawan,
New Delhi | -- | Chairman |
| 2) Dr. Jagdish Prasad
Director General of Health Services,
Government of India,
Directorate General of Health Services,
Nirman Bhawan,
New Delhi | -- | Member |
| 3) Dr. S.P. Agarwal
Secretary General,
Indian Red Cross Society,
Rafi Marg,
New Delhi | -- | Member |
| 4) Shri S.K. Srivastava
Addl. Secretary & Financial Adviser,
Government of India,
Ministry of Health & Family Welfare,
Nirman Bhawan,
New Delhi | -- | Member |
| 5) Dr. R.C. Deka,
Director & Chief Executive Officer
All India Institute of Medical Sciences,
Ansari Nagar,
New Delhi | -- | Member-Secretary |

Shri Motilal Vora, Member of Parliament (Rajya Sabha); Shri Ashok Thakur, Secretary to the Govt. of India, Deptt. of Higher Education and Prof. Dinesh Singh, Vice-Chancellor, Delhi University could not attend the meeting.

Shri S.K. Nayak, Joint Secretary, Ministry of Health and Family Welfare attended the meeting as a special invitee.

Dr. Rajendra S Shukla, Dy. Director (Admn.) and Shri Sandeep Lall, Sr. Financial Adviser, Dr. D.K. Sharma, Medical Superintendent and Dr. Rakesh Yadav, officiating Dean (Academic) also attended the meeting.

Director, AIIMS & Member-Secretary of the SFC welcomed the Health Secretary, the Chairman of SFC and Shri S.K. Srivastava, AS&FA, who were attending the meeting of the SFC for the first time. He also extended his warm welcome to other members of the SFC, besides welcoming Shri Sundeep Kumar Nayak, who was also attending the meeting as Special Invitee for the first time.

Initiating the proceedings of the meeting, Director & Member-Secretary expressed his gratitude to the Health Secretary for holding the 203rd meeting of the Standing Finance Committee since the last meeting of the SFC was held about a year ago under the Chairmanship of Shri P.K. Pradhan. He added that after superannuation of Shri Pradhan, the nomination of new Health Secretary as Chairperson of SFC took some time and he was finally nominated by the President in May 2013. Meanwhile, the meeting of IB and GB were held on 15th May and 19th July 2013 respectively. Thereafter, the Chairperson of SFC was approached for giving his convenience for the meeting of SFC and the 22nd of August was given as the date for 203rd meeting of SFC under the Chairmanship of Sh. Desiraju. Therefore, there was not much delay in holding the meeting. Director also mentioned that under the Chairmanship of Shri P.K. Pradhan there were 2-3 meetings of the SFC and during the tenure of Ms. Sujatha K. Rao also 3 meetings of the SFC were held.

On a query from the Health Secretary about the frequency of the meetings of the SFC, it was informed that the SFC should generally meet thrice a year. Health Secretary suggested that the SFC should meet once in every four months while Shri Sundeep K. Nayak suggested that it should meet every quarter. Director proposed that the next meeting of the SFC could be held towards the end of September, 2013. The Health Secretary agreed to it. With the permission of

the Chair, the Director requested Dr. R.S. Shukla to take up agenda for discussion and accordingly the agenda items were taken up for discussion as follows:-

ITEM NO.SFC-203/1

CONFIRMATION OF THE MINUTES OF 202ND MEETING OF THE STANDING FINANCE COMMITTEE OF AIIMS HELD ON 18.09.2012 IN THE MINISTRY OF HEALTH & FAMILY WELFARE, NIRMAN BHAWAN, NEW DELHI.

The Standing Finance Committee (SFC) noted that the minutes of the 202nd meeting of the SFC had been circulated on 08.10.2012, and no observations had been received. The minutes were accordingly confirmed.

ITEM NO.SFC-203/2

ACTION TAKEN ON THE MINUTES OF 202ND MEETING OF THE STANDING FINANCE COMMITTEE OF AIIMS HELD ON 18.09.2012 IN THE MINISTRY OF HEALTH & FAMILY WELFARE, NIRMAN BHAWAN, NEW DELHI.

Dr. R.S. Shukla informed that the revised action taken note was available on pages from 145 to 163 of the agenda.

As regards the promotion of faculty members under Assessment Promotion Scheme, it was informed that 156 candidates eligible in the year 2011 and 2012 were assessed by the Standing Selection Committee in April 2013, and the recommendations of SFC were placed before the GB on 19th July 2013. The GB accepted the recommendations of the SFC and approved the promotion of 139 candidates to the next higher level. 17 candidates were not promoted whereas 2 candidates did not appear before the SSC. It was also informed that 148 posts of Assistant Professor (including posts of Lecturer in Nursing) had been advertised and 1800 applications had been received.

The Director informed that in the backdrop of the recent judgment of the Hon'ble Court, a note was submitted to the President, AIIMS seeking clarification as to what should be done. Shri Sundeep Nayak observed that the Institute had written the note to the President,

AIIMS and not to the Ministry. The Health Secretary said that the Ministry would expedite its opinion on the issue, but added that processing of application should continue.

With regard to 37 posts of Professors, Sh. Sundeep Nayak informed that the Report of the Committee headed by Shri P.K. Pradhan had been received in the Ministry and the same was under consideration.

As regards generic medicine outlet to be set up by HLL, it was reported by the Dy. Director (Admn.) that there had been reduction in cost from Rs.2.62 crore to Rs.1.74 crore and this reduction was on staff component. He informed that this revised cost had already been approved by the then Health Secretary in October 2012 and an MoU had been signed with HLL. He hoped that the outlet would be completed by the end of September, 2013. DGHS wanted to know whether the HLL would be providing generic medicines free of cost or it would sell such medicines to patients. Dy. Director (Admn.) clarified that the generic medicines would be provided to the patients free of cost and the cost of the medicines would be borne by the Institute.

As regards the re-structuring of the Photographic cadre, it was informed that the decision of the SFC could not be implemented due to some observations of the Prof. Incharge, CMET. It was decided that the decision of the SFC should be implemented.

As regards construction of New Private Ward, it was informed that the issue was also considered by the Governing Body on 19.07.2013 and an alternate site had been approved. It was also informed that a detailed proposal with estimated cost would be placed before Estate Committee, Standing Finance Committee and the Governing Body in due course.

With reference to payment of pension and pensionary benefits through SBI, it was reported by the Sr. Financial Advisor that the SBI agreed to make the arrangements free of cost for one year. The Institute has requested SBI to do it for 5 years, but, no reply had been received from them. Shri Sundeep Nayak wanted to know the quantum of funds since there was a commercial angle involved and further added that there was a tough competition amongst the bank managers for securing such funds. Health Secretary and Chairperson suggested that the Institute should go to other banks like Bank of Baroda etc. if the SBI was not willing to do it free of charge.

With regard to Cash Card Facility, it was reported that currently the facility was operative in CN Centres on pilot basis and the same would be extended to other areas of the C.N. Centre before extending it to other centres.

While discussing action taken note regarding the procurement of Biplane Digital Subtraction Angiography (DSA) for the Deptt. of Neuro-Radiology, the Health Secretary & Chairperson expressed his concern at the time taken for procurement of the equipment and its installation and wanted to know whether it was a typical time-frame for such procurements. The Chief Procurement Officer, informed that 12 -14 months time was required to complete the process of global tendering. Health Secretary instructed that the Institute should invariably adhere to the schedule of 12 to 14 months for procurement and installation of the equipment. Shri Sundeep Nayak suggested that for fair competition the Institute should adopt a standard methodology right from drafting of specifications to floating of tenders for all such equipments.

Director informed that the Institute constitutes specification committees with experts from the DGHS and other Institutions besides including the experts from the AIIMS. There is a Store Purchase Committee which oversees the entire process of tendering, evaluation and final recommendations. The Chief Procurement Officer and his team assist the SPC in carrying out their work in accordance with procurement guidelines.

As regards creation of a post of Fire Safety Officer for JPNA Trauma Centre, it was informed that the matter was referred to the Ministry and the reply was awaited. Health Secretary drew the attention of Sh. Sundeep Nayak towards this issue for quick disposal of the matter.

Dr. S.P. Agarwal suggested that the Institute should ensure that the issue of permission to faculty for attending meetings/conferences should be taken up in a time bound manner as the meetings were of technical nature. With respect to visit of faculty abroad for attending scientific meetings, Shri Sundeep Nayak suggested that the Institute should ensure that no faculty member should go abroad without due permission & political and other clearances where-ever applicable, and a report on such visits should be submitted by faculty on their return. Director informed MEA and FCRA clearances were being obtained in respect of the visits of faculty members abroad.

In view of aforesaid deliberations and additional information, the action taken note was accepted.

ITEM NO.SFC-203/3

PROPOSAL FOR PROCUREMENT OF NEW CT EQUIPMENT WITH BUY-BACK OF THE EXISTING DUAL SOURCE CT EQUIPMENT FOR THE DEPARTMENT OF CARDIAC RADIOLOGY, CN CENTRE.

The proposal was discussed in detail and the same was approved with the observation that existing specifications for the equipment will be updated and procurement made following global tendering process at an estimated cost of Rs. 12 crores. However, the proposal for sanction of addition manpower (two Radiographers and one attendant) was not acceded to and it was decided that they should be brought before SFC as a separate item in the next meeting of SFC alongwith similar proposals for the creation of posts.

ITEM NO.SFC-203/4

PROPOSAL FOR CREATION OF VARIOUS 58 POSTS FOR THE CRHS PROJECT, BALLABHGARH.

Deferred

ITEM NO.SFC-203/5

PROPOSAL FOR CREATION OF 6 POSTS OF ASSISTANT DIETICIANS, 6 POSTS OF DIETICIANS & 3 POSTS OF SENIOR DIETICIANS FOR AIIMS MAIN HOSPITAL, DEPARTMENT OF DIETETICS.

Deferred

ITEM NO.SFC-203/6

PROPOSAL FOR CREATION OF TWO POSTS OF LDC AND TWO POSTS OF DATA ENTRY OPERATOR FOR THE DEPARTMENT OF HAEMATOLOGY AT AIIMS, NEW DELHI.

Deferred

ITEM NO.SFC-203/7

PROPOSALS FOR (1) CREATION OF 11 ADDITIONAL POSTS OF SR. RESIDENTS (NON-ACADEMIC) IN HOSPITAL ADMINISTRATION AND (2) CREATION OF 20 ADDITIONAL POSTS OF SR. RESIDENT (NON-ACADEMIC) IN THE DEPARTMENT OF ANAESTHESIOLOGY, DR. BRA-IRCH AT AIIMS, NDW DELHI.

Deferred

ITEM NO.SFC-203/8

ACTION TAKEN REPORT WITH REGARD TO ITEM NO.SFC-200/4

The Action Taken report was considered and accepted.

ITEM NO.SFC-203/9

TO CONSIDER THE PROPOSAL FOR CREATION OF VARIOUS POSTS FOR THE DEPARTMENT OF NEPHROLOGY AT AIIMS, NEW DELHI.

Deferred

ITEM NO.SFC-203/10

TO CONSIDER THE PROPOSAL FOR ANNUAL PLAN, INCURRING THE EXPENDITURE UNDER PLAN AND NON-PLAN HEAD FOR THE FINANCIAL YEAR 2013-14.

The proposal relating to Plan and Non Plan allocation for the year 2013-14 was approved. The Committee further desired that Revised Estimate for the year 2013-14 and Budget Estimate for the year 2014-15 may be placed before the SFC in its next meeting.

ITEM NO.SFC-203/11

- 1) TO CONSIDER THE PROPOSAL FOR REIMBURSEMENT ON ACCOUNT OF PURCHASE OF UNIFORM BY THE STAFF OF GROUP 'C' INCLUDING ERSTWHILE GROUP 'D' IN LIEU OF ISSUE OF UNIFORM FROM AIIMS, NEW DELHI.
 - 2) TO CONSIDER THE PROPOSAL FOR REIMBURSEMENT ON ACCOUNT OF PURCHASE OF LIVERY ITEMS WITH STITCHING CHARGES IN RESPECT OF LAST SIX SEASONS (WINTER AND SUMMER) OF THE YEARS 2011, 2012 AND 2013 AT THE AIIMS, NEW DELHI.
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Shri S.K. Srivastava, AS &FA suggested that the proposal should be first examined and concurred by the Finance Division of the Insitute and thereafter placed before the SFC in the next meeting.

ITEM NO.SFC-203/12

PROPOSAL FOR REVISION OF PACKAGE CHARGES FOR VARIOUS CARDIAC SURGERIES/PROCEDURES FOR PRIVATE WARD AT C.T. CENTRE.

Dr. Balram Airan, Chief of C.T. Centre briefed the members about the revision of package charges for various procedures/surgeries being proposed. The proposal was discussed and approved.

Shri Sundeep Nayak, Joint Secretary desired to know the basis of the costing of services not only at C.T. Centre but at the other facilities of AIIMS, New Delhi. He explained that the actual cost of providing the services, not necessarily the costing of services, should be determined in a scientific manner by relevant professionals. Sh. R..S. Shukla, DDA informed that no systematic costing of services had been carried out at AIIMS in the past. Shri Nayak's suggestion of engaging a professional agency to determine cost of providing various services at AIIMS, New Delhi was accepted by the SFC. The AIIMS, New Delhi will accordingly engage an agency with specific terms and conditions and carry out the task of determination of cost of providing various services at AIIMS, New Delhi under the supervisiom of Sr. Financial Advisor.

ITEM NO.SFC-203/13

CONSTRUCTION OF OPD AT BADSHA JHAJJAR – RATIFICATION OF THE DEVIATED COST OF ENGINEERING WORKS.

The proposal was discussed in detail and ratified by the SFC.

ITEM NO.SFC-203/14

PROPOSAL FOR REPLACEMENT OF OLD 6 SLICE CT SCAN WITH A NEW MULTI-DETECTOR CT SCAN (STATE-OR-ART SYSTEM) ON BUY-BACK BASIS FOR NEUROSCIENCES CENTRE, AIIMS.

Dr. N.K. Mishra, Head of the Deptt. of Neuro-Radiology explained the proposal for procurement of the CT Scanner. He described the merits of the equipment compared to the existing one, with regard to its efficacy, reduction in radiation, technological advancement, etc. The Director informed that the justification was similar to that for procurement of CT equipment for the Deptt. of Cardiac Rdiology.

The proposal was approved with the stipulation that the equipment would be installed and made operational within 12-14 months.

ITEM NO.SFC-203/15

TO CONSIDER THE PROPOSAL FOR ENHANCEMENT OF CONVEYANCE ALLOWANCE OF PART TIME SOCIAL GUIDE (PTSG) FROM Rs.2000/- PER MONTH TO Rs.4000/- PER MONTH.

The proposal was explained by Dr. D.K. Sharma to the members of the SFC. After detailed discussion the proposal was approved with the following stipulations:-

- (1) Dr. D.K. Sharma, Medical Superintendent will prepare details of duties and responsibilities of P.T.S.G. and display them at prominent places for the information of the general public.
- (2) Dr. D.K. Sharma will also arrange for some kinds of badges or identify tags to be worn by PTSG while on duty.

The offer of Dr. S.P. Aggarwal to provide some gear (aprons, caps etc.) to PTSG was accepted by the SFC.

ITEM NO.SFC-203/16

TO CONSIDER THE PROPOSAL FOR REVISION OF RATES FOR RATE OF HONORARIUM TO INQUIRY OFFICERS (IO) AND PRESENTING OFFICERS (PO) FOR CONDUCTING DEPARTMENTAL PROCEEDINGS, IN TERMS OF INSTRUCTIONS ISSUED BY DEPARTMENT OF PERSONNEL & TRAINING, MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS, GOVT. OF INDIA.

The proposal was considered and approved.

ITEM NO.SFC-203/17

INCOME TAX ON LEAVE SALARY (EARNED LEAVE ENCASHMENT)

AS & FA observed that this matter could not be considered by SFC. He suggested that the Institute should write to the Ministry and the MoHFW, in turn, would take it up with the Department of Revenue under the Ministry of Finance, Govt. of India.

ITEM NO.SFC203/18

TO CONSIDER THE PROPOSAL TO START FELLOWSHIP PROGRAMME AND CREATION OF 2 FELLOWSHIPS IN THE DEPARTMENT OF CARDIAC RADIOLOGY AT AIIMS, NEW DELHI.

Health Secretary & Chairman of SFC observed that the proposal should be examined by the Finance Division of the Institute and then placed in the next meeting of the SFC.

ITEM NO.SFC-203/19

TO CONSIDER THE PROPOSAL TO START FELLOWSHIP PROGRAMME AND CREATION OF 2 FELLOWSHIPS IN FETAL MEDICINE DEPARTMENT OF OBST. & GYNAECOLOGY AT AIIMS, NEW DELHI.

Health Secretary & Chairman of SFC observed that the proposal should be examined by the Finance Division of the Institute and then placed in the next meeting of the SFC.

ITEM NO.SFC-203/20

TO CONSIDER THE PROPOSAL FOR UPGRADATION OF EYE BANKING AND CORNEAL TRANSPLANTATION FACILITIES AND SERVICES AT NATIONAL EYE BANK, DR. R.P. CENTRE FOR OPHTHALMIC SCIENCES.

Deferred

ITEM NO.SFC-203/21

PROPOSAL FOR CREATION OF VARIOUS POSTS RELATED TO HINDI SECTION IN AIIMS AND FOR ITS VARIOUS CENTRES.

The proposal was discussed and approved.

ITEM NO.SFC-203/22

CREATION OF TWO POSTS OF SR. RESIDENT IN ANAESTHESIOLOGY, DR. R.P. CENTRE, AIIMS.

Deferred

ITEM NO.SFC-203/23

TO CONSIDER THE REPORT OF THE STAFF INSPECTION UNIT ON THE WORK MEASUREMENT STUDY FOR (ADMINISTRATION, FINANCE AND STORE WING) AT AIIMS, NEW DELHI.

The Report of the (SIU) Staff Inspection Unit, was taken note of and it was agreed that the report alongwith the proposals of the Institute should be referred by the Institute to the MOHFW for their approval.

ITEM NO.SFC-203/24

APPROVAL OF THE "MANUAL ON FINANCIAL MANAGEMENT OF AIIMS"

It was decided that the 'Manual on Financial Management of AIIMS' will be examined further by the Ministry before it is implemented.

ITEM NO.SFC-203/25

TO CONSIDER THE PROPOSAL FOR ACQUIRING 100 RESIDENTIAL APARTMENTS AT EAST KIDWAI NAGAR, NEW DELHI FROM NBCC (NATIONL BUILDING CONSTRUCTIONS COMPANY) ON LEASE BASIS FOR A PERIOD OF 30 YEARS FOR FCULTY ACCOMMODATION.

The proposal was discussed and it was decided that the Institute need not apply in response to the advertisement of NBCC published in Times of India on 03.07.2013. It was suggested that AIIMS should try to get land from D.D.A./Ministry of Urban Development and construct new housing facilities out of its own resources.

ITEM NO.SFC-203/26

PROPOSAL FOR RE-CONSTRUCTION, REFURBISHING AND MODERNIZATION OF THE EXISTING 4 NOS. ORTHOPAEDIC OPERATION THEATRES INTO MODULAR O.T. COMPLEX.

Dr. P.P. Kotwal, Prof.& Head of the Deptt. of Orthopaedics briefed the SFC about the proposal for modernization of the Orthopaedics OTs of AIIMS, New Delhi at an estimated cost of Rs. 8 crores. Dr. Kotwal informed that there were 4 OTs in the Deptt. of Orthopaedics which were old and needed to be renovated to make them state-of-the-art OTs. He added that under the present circumstances, 14 operations per day were being undertaken and with the advent of the modular OTs, the number of operations would increase.

The proposal was approved with stipulation that the modular OTs should be procured installed and made functional within 18 months.

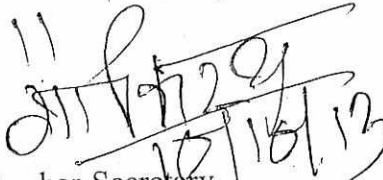
ITEM NO.SFC-203/27


ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR

Shri Sundeep Nayak pointed out that the course fees for Nursing and MBBS Courses at AIIMS, New Delhi were very low and they need revision.

Health Secretary & Chairperson SFC desired that modalities should be worked out to revise such course fees with the approval of Competent Authority.

The meeting ended with a vote of thanks to all those present.


Member-Secretary
Standing Finance Committee
AIIMS, New Delhi


Chairman
Standing Finance Committee
AIIMS, New Delhi