

**DEPARTMENT OF NEUROLOGY
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI-110029**

19-02-2015

References: Short Rate Enquiry No.27 /Neuro/KP/14-15/N-1481

**Subject: Short Rate Enquiry for purchase of DNA extraction kits (QIAGEN) under
Department of Neurology, AIIMS, New Delhi.**

A Short rate enquiry has been invited for the purchase of the following DNA extraction kits

QIAGEN - QIAamp DNA Mini Kit (250)

Pack size: 250 DNA preparations

Quantity: 3 Kits

TERMS AND CONDITIONS:

1. Only authorized distributors should submit the quote and recent authorization letter must be provided.
2. The quantity can be increased or decreased as per requirement.
3. Firm must submit Price Reasonable Certificate
4. Firm must submit Undertaking on the letterhead that the firm has not been black listed.
5. Undertaking on the letterhead that the firm has no vigilance case pending against supplier/firm.
6. The make/model of the item offered should invariably be quoted. Quotation should be typed/ written in ink. No overwriting or erased entries should be there in the quotation. The rate should be valid at least one Month from the date of opening of quotations.
7. VAT/ Sales tax or any other kind of tax(s) must be mentioned separately as applicable on the item. In case no sales tax is chargeable, prices must be quoted as NET price.
8. The HOD, Neurology reserves the right to call the firm for physical demonstration of item to verify the quality of the offered item. The firm must have to demonstrate the product within 2 days of requisition, failing which the bid will be rejected.
9. The firm should be competent to supply the item at the mentioned place/ location within seven working days after issuing the Supply Order.
10. The payment will be made electronically viz RTGS/NEFT after delivery of the item as per rules of the AIIMS Research Section in the name of the firm only. The following information should be also mentioned in the invoice:
 - a) Name of the beneficiary:
 - b) Type of Account :

- c) Account No. of the beneficiary:
 - d) IFSC code of the bank/ branch:
11. At any time, any part of the rate enquiry which generally does not fulfill the conditions stipulated in the rate enquiry can be cancelled/ rejected.
 12. The Quotations should be addressed to Prof. Kameshwar Prasad, Prof. & Head, Department of Neurology, Room No:- 91, Clinical Epidemiology Unit, Near Examination section, AIIMS, New Delhi-110029 and reach on or before **Saturday, 07/03/2015 – 12 noon** by post/courier.

Last Date of submitting of quotation: Saturday, 07/03/2015 – 12 noon.

Date of Opening of quotation : Monday, 09/03/2015