

**अखिल भारतीय आयुर्विज्ञान संस्थान, नई दिल्ली**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**परीक्षा अनुभाग**  
**EXAMINATION SECTION**  
**पहलीमंजिल, कंवर्जस ब्लॉक**  
**1<sup>st</sup> Floor, Convergence Block**

**Ref No.** : **F.No.04/Condemnation/Exam. Sec./2021-22**

**Subject** : **Condemnation of Computer Items and Other Miscellaneous Items used in the Examination Section AIIMS, New Delhi.**

**Date of submission** : **25.10.2021 up to 02.00 P.M.**

**Date of Opening** : **26.10.2021 at 11.00 A.M.**

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1. Short Tender is available on [www.aiims.edu](http://www.aiims.edu) and [www.aiimsexams.ac.in](http://www.aiimsexams.ac.in) website and the Quotation should be addressed to Asstt. Controller (Exams), Examination Section, All India Institute of Medical Sciences, Ansari Nagar, New Delhi-110608 under one bid system in sealed envelope duly signed schedule A, Terms & Conditions and Annexure-I (Price Bid) failing which the tender shall be rejected. The rate may be quoted only in Annexure-I (Price Bid) failing which the tender (s) shall be rejected
2. Bidder must quote as per prescribed (Annexure-1) (Price bid).
3. Tender Document is NON-TRANSFERABLE.
4. List of items as per ANNEXURE- 1.
5. The Bidder should give rates, showing taxes, levies, if any, Tender not confirming to these requirements shall be rejected and no correspondence will be entertained whatsoever circumstances.
6. The Tender should be submitted in a sealed Envelope with indication thereon:

- a) **Reference no. RE-** : **F.No.04/Condemnation/Exam.Sec./2021-22**
- b) **Tender Regarding** : **Condemnation of Computer Items and Other Miscellaneous Items used in**  
**The Examination Section AIIMS, New Delhi.**
- c) **Due date for submission of** : **25.10.2021 up to 2.00 P.M**  
**The Tender**
- d) **Due date for the Tender opening :** **26.10.2021 up to 11.00 A.M**
- e) **Name Of the Firm** : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Bidder

\_\_\_\_\_  
Name of the Bidder

\_\_\_\_\_  
Seal of the Firm

7. The tender forms be clearly filled in ink legibly or type written giving full address of the bidder. The bidder should quote in figures as well as in words the rates/amount tendered by himself. Alteration/overwriting unless legible attested by the Bidder, shall disqualify the Bidder. The tender should be signed by the Bidder himself or his authorized agent on his/their behalf (Authorization may be enclosed, if applicable).
8. The EMD amounting to **Rs.1000/-** in the form of Demand Draft; forwarding letter undertaking (**schedule-'A'**) with General Terms and Conditions and Price Bid ne Sealed in one Envelope as mentioned in point No.5 and be submitted before the last date of submission of tender at Examination Section, 1<sup>st</sup> Floor , Convergence Block, AIIMS, Ansari Nagar, New Delhi-110608 failing which the tender shall be rejected.
9. The Bidder should take care that the rates and amount are written in such a way that interpolation is not possible no blanks should be left which would otherwise make the tender rejected.
10. EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO **Rs.1000/-** (RUPEES ONE THOUSAND ONLY) IN THE FORM OF DEMAND DRAFT/BANK GUARANTEE DRAWN IN FAVOUR OF **"DIRECTOR, AIIMS, NEW DELHI"** AND THE SAME SHOULD BE FROM ANY NATIONALIZED BANK, FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTANCE AND WILL BE OUTRIGHTLY REJECTED, CHEQUE/FDR IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDER CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER. NO INTEREST IS PAYABLE ON EMD/BID SECURITY. THE EMD OF SUCCESSFUL FIRM/BIDDER WILL ONLY BE RETURNED AFTER AUCTION THE AWARDED AND NOT ADJUSTED IN THE BID AMOUNT. HOWEVER, THE EMD OF OTHER UNSUCCESSFUL BIDDER WILL IMMEDIATELY BE RETURNED JUST AFTER AWARDING THE WORK.
11. Space should be left clear after lifting their belongings by the approved vender failing which EMD/bid security will be forfeited.
12. Successful Tenderers shall have to lift the Condemned goods within Seven (7) working days of the issue of offer letter subject to submission of full payment by the bidder, during working days (i.e. up to 5.00 p.m. on all working days and upto 12.00 noon on Saturday) failing which a ground rent @ Rs. 1000/- per day will be charged till the final lifting of the goods by bidder. No shifting will be permitted on Sundays and Govt. Holiday, selected parties (highest bidder) shall be allowed to lift or load condemned Vehicle only after issue of gate pass by the Examination Section, AIIMS.
13. Firm shall furnish a copy of Firm's registration along with a certificate on their firm's letter head stating that up-to date returns has been filled and there no dues with the concerned department. Firm will also submit the copies of such returns (latest) submitted to the department on the trade & Taxes. Otherwise the tender shall be rejected.
14. Firm shall include a copy of Firm's registration, Pan Card, GST No. Tender acceptance letter (certified copy) etc.
15. Force majeure will be accepted on adequate proof thereof.
16. The Director, AIIMS, New Delhi reserve the right to cancel/ reject full or any part of the tender which does not fulfill the terms and conditions stipulated in the limited tender.

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Signature of the Bidder

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Name of the Bidder

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Seal of the Firm

17. Bidders submitting, tenders would be considered to have considered and accepted all the terms & conditions. No inquiry verbal or written shall be entertained in r/o acceptance or rejections of the tender.
18. Any action on the part of the Bidders to influence anybody in the said Institute will be taken as an offence. He will not be allowed to participate in the tender inquiry and his tender will not be opened.
19. The selected tenderers shall have to start lifting of awarded items on the very next working day after depositing full bid amount failing which the EMD will be forfeited.
20. Any damage to the property of the AIIMS if noticed, due to the fault of the successful bidder during lifting the items shall be recovered from the said firm and the decision of the Director, AIIMS, New Delhi shall be binding on the bidder.
21. Decision of the Director, AIIMS, New Delhi, will be final on all issue/Objection, and no inquiry will be entertained after tender opening.
22. Inspection of the Condemnation of Machinery & Equipment will be done only by the prospective bidders between 11.00 A.M. to 03.00 P.M. on dated 24.10.21 & 25.10.21.
23. Tender by Tele-Fax/telegram/fax/e-mail will not be accepted.
24. THYE BIDDER IS ADVISED TO QUOTE THEIR RATES INCLUSIVE OF ALL TAXES & EXPENSES, AS APPLICABLE IN THE ANNEXURE-I (Price Bid). ALL THE LIABILITIES REGARDING TAXES/LEVIES WILL BE UPON THE SUCCESSESFUL BIDDER ONLY.
25. The quoted rates of highest bidder may be utilized other departments of AIIMS with mutual understanding.
26. Any tenderer/ Supplier giving false information shall be disqualified and removed from the list of approved vendors. No business, henceforth, will be done with the firm.
27. The court at Delhi will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other court shall have jurisdiction in the matter

Sd/-

Asstt. Controller (Exams)

\_\_\_\_\_  
Signature of the Bidder

\_\_\_\_\_  
Name of the Bidder

\_\_\_\_\_  
Seal of the Firm

अखिल भारतीय आयुर्विज्ञान संस्थान, नई दिल्ली  
 ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
 परीक्षा अनुभाग  
 EXAMINATION SECTION  
 पहलीमंजिल, कंवर्जस ब्लॉक  
 1<sup>st</sup> Floor, Convergence Block  
 [SCHEDULE-'A']

Tender no. : F.No.04/Condemnation/Exam. Sec./2021-22

File No. : F.No.04/Condemnation/Exam. Sec./2021-22

Name & Address of the  
 Party in whose tender  
 form has been issued

HOD, Department of..... ,  
 All India Institute of Medical Sciences,  
 Ansari Nagar, New Delhi - 110608

(Seal of the officer)

1. I/We hereby submit our tender for the disposal of condemned Machinery Equipment (M&E), Furniture Items and Computer Peripherals.
2. I/We now enclosed herewith the FDR/Bank Guarantee/ DD No. .... Dtd. ....  
 for Rs. 1000/- drawn in favour of the "**Director, AIIMS, New Delhi**" towards EMO/Bid Security. Tenders without EMO/Bid Security shall be summarily rejected.
3. I/We hereby agree to all the terms and conditions, stipulated by AIIMS (enclosed) in this connection including delivery, penalty etc.
4. I/We have noted that over written entries shall be deleted unless duly out & re-written and initialed. Tenders are duly signed (No thumb impression should be affixed).
5. I/We undertake to sign the contract agreement if required within 10 (Ten days) from the issue of the letter of acceptance, failing which my/our security money deposited may be forfeited and my/our name may be removed from the list of suppliers at the AIIMS, New Delhi-29.
6. I/We have gone through all terms and conditions of the tender documents before submitted the same.

NOTE: ALL TERMS & CONDITIONS SUCH AS RATES AND GST ETC. HAS BEEN INDICATED SEPARATELY IN THE QUOTATION.

Yours Faithfully

Signature of Tenderer with full Address.

\_\_\_\_\_  
 Signature of the Bidder

\_\_\_\_\_  
 Name of the Bidder

\_\_\_\_\_  
 Seal of the Firm

## ANNEXURE-1 (Price Bid)

(On The Letter Head of the Bidder)

Price quoted for all items as per detail given in Annexure-1

Amount ( in figure) \_\_\_\_\_

Amount ( in word) \_\_\_\_\_

Sr. No.	Description	MAKE & MODEL	YEAR OF PURCHAE	RESERVE PRICE	QUANTITY
1.	Monitor-1	HCLLM-725	More than 5 year old	10	1
2.	Monitor(2-3)	LM-725	More than 5 year old	20	2
3.	Monitor (4-9)	HPL1706	More than 5 year old	60	6
4.	Monitor 1	Vintorn, Mastermind	More than 5 year old	10	1
5.	Keyboard with Mouse (KB-1)	Zenith	More than 5 year old	2	1
6.	Keyboard with Mouse (2-4)	U Max	More than 5 year old	6	1
7.	Keyboard with Mouse (KB3-9)	HP	More than 5 year old	14	7
8.	Keyboard with Mouse KB (10-14)	HCL	More than 5 year old	10	5
9.	Keyboard KB (15-38)	_____	More than 5 year old	48	24
10.	CPU (1-28)	CPU	More than 5 year old	56	28
11.	Scanner (SC1-2)	FL-4340C Duplexs LIPI2250	More than 5 year old	20	2
12.	Serial Printer (SP1-3)	HP Laser Jet	More than 5 year old	30	3
13.	Printer (P1-11)	ANISD 9001 Boisb-0406-02	More than 5 year old	55	11
14.	UPS (1-29)	UPS	More than 5 year old	145	29
15.	Monitor	HP	2014	70	7
16.	Monitor	HCL	2009	20	2
17.	Keyboard	HP	2016	14	7
18.	Keyboard	HCL	2013	8	4
19.	Keyboard	Logitech	2014	2	1
20.	CPU	HP	2014	3	3

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Signature of the Bidder\_\_\_\_\_  
Name of the Bidder\_\_\_\_\_  
Seal of the Firm

21.	CPU	Intel Core	2009	3	1
22.	CPU	HCL	2009	3	1
23.	UPS	Paradyne	2011	5	1
24.	UPS	Luminous	2011	5	1
25.	Printer	HP	2014	30	3
26.	Scanner with Printer	Canon	2009	20	1
27.	Mouse	Atek	2013	4	2
28.	Mouse	Techno	2013	2	1
29.	Mouse	Logitech	2013	2	1
30.	Mouse	HP	2013	2	5
31.	Speaker	Promax	N.A.	10	2
32.	Photocopier Machine	RICOH	2010	1500	2

Note:- Total Reserve Price is Rs.2,189/- (Rupees two thousand one hundred eighty nine only)

Signature of Authorized Signatory of Bidder

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\_\_\_\_\_  
Signature of the Bidder

\_\_\_\_\_  
Name of the Bidder

\_\_\_\_\_  
Seal of the Firm