

KL Wig Centre for Medical Education & Technology (CMET)

CMET/Inst. day/2015/Panels

Date: 25/8/15

Subject: Short rate inquiry for Institute Day Exhibition 2015: Hiring of Exhibition Panels

On behalf of Director, AIIMS, sealed quotations are invited from reputed event/exhibition organizers for hiring of Exhibition Panels for the Institute Day Exhibition from 25-27, September 2015 (three days). The venue of the exhibition is the Foyer of Jawaharlal Auditorium (Ground and First Floor) and the Conference Hall of AIIMS.

The quotations must reach the KL Wig CMET, First floor (Near B B Dikshit Library), AIIMS, New Delhi on or before 10/09/15 by 5:00 PM. The quotations will be opened on 11/09/2015 at 4.00 PM at CMET.

The following jobs are to be done, please quote your best rates item wise: -

1. Providing panels for displaying approx. 270 posters (poster size 3 ft width x 4 ft height) on 7x3feet Panel (quote on per panel basis).
2. Provide one light on each panel.
3. White board or panels should be neat and clean and as good as fresh.
4. Panels may be used to constitute cubicles of desired sizes (12 cubicles in conference hall and 4 on the ground floor)
5. 50 tables to be used in cubicles
6. One "May I Help You" counter 2x1mtrs
7. Providing new red carpet on both ground and first floor of Auditorium, and 3-4 feet width blue colour carpet near to the panel approximately 3500 Sq. Feet area.
8. One stage of 18x6 feet x 1 feet to be required only for first day.
9. Installation of posters on 24th Sep, 2015, on the panels with double sided tape and safe removal after completion of the exhibition on 27th September, 2015. Consumables and labour to be provided by the vendor for installation and dismantling of posters.

Exhibition committee will have the right to increase or decrease the numbers of posters panels / cubicles. If the work was found not satisfactory, the penalty will be imposed accordingly.

Head, Purchase Committee
Institute Day Exhibition 2015