

**CENTRE FOR COMMUNITY MEDICINE
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
NEW DELHI-110 029**

Short Rate Enquiry **05/CCM/2015-16**

Dated: **10th February, 2016**

Subject: **Short Rate Enquiry for Printing of Booklet.**

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A Short Rate Enquiry has been invited for Printing of Booklet. The specification of the same is as under:-

Name of the Item	Quantity
<u>Printing of Booklet duly in "English".</u> Size : 5 ¾" x 8 ½", No. of Pages : 48-52 (including cover page), Paper: Cover Page : 250 GSM and other pages 130 GSM with imported art paper/JK art Card, Centre stitch binding, Cover page in four Color/multicolor, Internal text in black color.	1,000 Booklets

1. The quotation should be duly sealed envelope and addressed to **'Professor & Head, Centre for Community Medicine, AIIMS, New Delhi-110 029** and sent by post/courier on or before **25th February, 2016 up to 5.00 P.M.**
2. The firm must be registered and having TIN no./registration no. (Please mentioned/TIN/registration no. on the bid) or else the quotation will be treated as cancelled.
3. **The rates should be valid for at least three months.**
4. VAT/Sales Tax or any other kind of tax(s) must be mentioned separately as applicable on the item. In case no sales tax is chargeable, prices must be quoted as NET PRICE.
5. The firm should be competent to supply the item at the mentioned place/location within 45 working days after issuing the Supply Order.
6. The payment will be made electronically viz. RTGS/NEFT after delivery and inspection of the item.
7. The Professor & Head, Centre for Community, has reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfill the conditions stipulated in the rate enquiry.
8. No extra transportation charges will be given to the firm.

Dr. Sanjay K. Rai
Prof. & Officer- in-charge (Stores)

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Computer Facility: for uploading the same in AIIMS Website.