

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**

**ANSARI NAGAR, NEW DELHI – 110029**

**HOSPITAL STORES**

**E-mail: [storesofficer.aiims@gmail.in](mailto:storesofficer.aiims@gmail.in)**

**Ltd. Tender. 98/H/Vitamin A/15-16.**

**Subject: Purchase of Cap.Vitamin A 50000 IU & Tab. Vitamin A 50000 IU (Chewable) - reg.**

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Sealed quotations are invited by post/per bearer for the purchase **Cap. Vitamin A 50000 IU & Tab. Vitamin A 50000 IU (Chewable) and rates will be valid for 1 year from the date the tenders are opened.**

**Terms & conditions:**

1. The quotations should reach this office on or before 08.01.2016 up to 12.30 P.M. duly sealed marked Ltd. T. No 98/H/Vitamin A/15-16. All quotations should be type written. Quotations written in pencil will not be entertained.
2. RATE QUOTED MUST INCLUDE ALL TYPES OF TAXES AND OTHER POSSIBLE EXPENSES. NO OTHER CHARGES WILL BE CONSIDERED.
3. TENDER SHOULD INVARIABLY BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW:

**PART-I :- TECHNO-COMMERCIAL BID IN ONE SEALED COVER.**

**PART-II:- PRICE BID/FINANCIAL BID IN ONE SEALED COVER.**

**BOTH THE SEALED ENVELOPES SHOULD THEN BE PUT IN OUTERCOVER INDICATING THEREON:**

i) Reference No. Of the Tender: \_\_\_\_\_

ii) Tender regarding: \_\_\_\_\_

iii) Due date for submission of the tender: \_\_\_\_\_

iv) Due date for opening of the tender \_\_\_\_\_

v) Name of the firm: \_\_\_\_\_

PLEASE NOTE THAT PRICES SHOULD NOT BE INDICATED IN THE TECHNO- COMMERCIAL BID. THE PRE-QUALIFICATION DOCUMENTS INCLUDING E.M.D./BID SECURITY AS REQUIRED IN THE TENDER DOCUMENT SHOULD INVARIABLE BE ACCOMPANIED WITH THE TECHNO-COMMERCIAL BID.

NOTE:-

TENDERS SUBMITTED WITHOUT FOLLOWING TWO-BID SYSTEM PROCEDURE AS MENTIONED ABOVE WOULD BE SUMMARILY REJECTED.

4. The manufacturing firm should have manufacturing & market standing/ experience certificate of the molecule quoted by them duly certified by centre/ State Drug Controller. The certificate should have been issued within the last five years but not earlier than 2008. The certificate should have been signed by the Drug Controller of the Centre/State.
5. If the delivery is not effected on due date, the Director, AIIMS, New Delhi will have the right to impose penalty as under:
  - a) First extension for month or part thereof \_\_\_\_\_ @ 2%
  - b) Second extension for an additional month \_\_\_\_\_ @ 5% of part thereof.
  - c) In case of non-supply \_\_\_\_\_ @ 7.5%

Or

  - d) In case of default institute will have the right to procure the ordered item from open market /another party at their own risk and expenses under risk purchase clause.
6. Handwritten quotations shall be accepted at the bidder's risk. In case of any discrepancy in the figures, the rate mentioned in words will only be considered.
7. In case of non supply of material within the due date i.e. within the date of delivery, the Director AIIMS , New Delhi will have the right to take administrative action as deemed fit under rules and resort to risk purchase in full or part thereof at his/her direction, his/her decision shall be final and binding.
8. **The Director, AIIMS New Delhi shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.**
9. No payment shall be made for rejected material . the tenderer would remove rejected items within one week of the date of rejection at their own cost replace immediately In case these are not removed, these will be disposed off in a manner as deemed fit by the authorities at the risk and responsibility of the suppliers without any further notice.
- e) Short- life items (which have a life-period of eighteen months or less), should not have passed one fourth life at the time of supply.

- f) In respect of items not covered by clause (i) above, stores should not be older than one year from the date of manufacturing at the time of supply.
- g) For all those drugs, which are required to be stored under controlled temperature / cold chain, have to be supplied under controlled temperature/cold chain.
10. The firm has not been blacklisting in the past by any government/ Private institution and there is no Vigilance/CBI case pending against the firm supplier.
11. **The quantity shown in the tender can be increased or decreased to any extent depending upon the actual requirement.**
12. The tenderers must quote rates including freight, insurance, cartage, labor charges etc. on FOB, AIIMS, New Delhi basis.
13. **The purchaser will not pay separately for transit insurance and the contractor will be responsible for delivery of items covered by the supply-order in good condition at the specified destination and for this purpose, freight, insurance, octroi etc., if any will have to be borne by the supplier. The consignee will, as soon as possible, but not later than 07 days of the date of arrival of stores at destination, notify the supplier/ bidder, of any loss or damage to the stores that may have occurred in the transit.**
14. The court of Delhi will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other the court shall have jurisdiction in the matter.
15. Tender by Tele-fax/telegram/fax/e-mail will not be accepted.
16. The price charged for the item , under the reference by the supplier shall in no event exceed the lowest price at which the supplier sells the item of same identical description to any other person /organization. Institution during the period. If at any time, during the said period the supplier reduces the said prices of such item or sales such stores to any other person/organization/Institution at price lower than the chargeable, he shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduce
17. The Vendor should enclosed the copy of Vat Registration
18. The date of delivery for supply of items will be **10 days** from the date of issue of the supply order depending upon the situation/requirement.

19. Bidders are hereby directed to quote the rates only when they can ensure to supply within **10 days** of issue of supply-order along with Test Report either on Form 39 from Govt. approved analytical testing laboratory or from in house Test Lab without which the supply will not be accepted.

**20. The lowest approved rates will valid for 1 year or till such time the fresh R/C is finalized, whichever is earlier.**

21. You are requested to submit EMD of **Rs.5, 000.00 (Rupees Five Thousand only)** by way of Demand Draft in favour of the **Director AIIMS**, failing which your quotation will not be considered for further evaluation.

**The tenders will be opened on 08.01.2016 at 3.00 P.M in the office of Store Officer Hospital, AIIMS, New Delhi-29 in presence of the tenderers, who are present.**

**FOR DIRECTOR**

**To**

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**HOSPITAL STORES**

**(Annexure-I)**

**Ltd. T.No- 98/H/Vitamin A/15-16.**

<b>Sr. no.</b>	<b>Specification of item</b>	<b>Approx. quantity</b>	<b>Rates per unit</b>	<b>VAT</b>	<b>Amount per unit including VAT</b>
<b>1</b>	Chewable Tablets of Vitamin A 50000 IU	<b>1800 Nos.</b>			
<b>2</b>	Cap. Vitamin A 50000 IU	<b>1800 Nos.</b>			