

**DEPARTMENT OF PEDIATRICS
ALL INDIA INSTITUTE OF MEDICAL SCIENCES**

03 February 2015

Institute Reference: Short Rate Enquiry No. 37/Pead/Stadiometer /V.J./2014-15/Plan

Subject: Short Rate Enquiry for purchasing Stadiometer.

Dear M/s

A short rate enquiry is hereby floated/ invited for purchasing the Stadiometer required by Department of Pediatrics, AIIMS, New Delhi.

Item name: Stadiometer

Quantity: 01 (One)

Warranty/guarantee: 3 years comprehensive warranty


Justification: Highly accurate stadiometer for serial height monitoring in children with disorders of growth

Technical Specification:

1. This should be a counter recording instrument with an effortless counter-balanced movement.
2. It should give an accurate and direct reading using a high speed counter to the nearest millimetre, over a range of at least 700 to 1900 mm.
3. It should be provided with adjustable wall brackets for mounting purposes.
4. Stadiometer head-block should operate via miniature ball-bearing rollers.
5. Movement should be free and without cross-play.
6. The firm should be able to give a demonstration of the equipment
7. Comprehensive Guaranty, warranty 3 years
8. Service/ repair within 3 working days

TERMS & CONDITIONS:

1. The quotations should be addressed to Professor & Head, Department of Pediatrics, Room No. 3058, AIIMS, New Delhi-29 and sent by post/ bearer **by 18 February 2015 up to 1.00 p.m.** Quotations should be sealed in an envelope and the reference no. and item name clearly written on top of the envelop. (i.e. quotation for the item.....).
2. The firm must be registered and having TIN no./ registration no. (Please mentioned TIN/ registration no. on the technical bid) or else the quotation will be treated as cancelled.
3. The make and model of the article offered should invariably be quoted. Quotation should be typed/ written in ink. No overwriting or erased entries should be not in the quotation. **The rates should be valid for at least THREE MONTHS.**
4. VAT/Sales tax or any other kind of tax(s) must be mentioned separately. In case no sales tax is chargeable, prices must be quoted as NET PRICE.
5. **THE FIRM SHOULD BE CAPABLE TO SUPPLY THE ITEMS WITHIN 30 DAYS OF ISSUING THE SUPPLY ORDER. AN UNDERTAKING IN THIS REGARD SHOULD BE ATTACHED WITH QUOTATION.**
6. **WARRANTY/GUARANTEE:** 3 years comprehensive warranty.
7. **Demonstration:** If the required to demonstrate the quoted model, the firm should get ready for demonstration the product with-in one-week time. There will be and no request entertained for extending time for demonstration. **Failure to demonstrate, their offer will be summarily rejected.**
8. **Payment** will be made after submitting 10% performance bank guarantee of total offered value and should be valid for 40 months from the date of installation . money will be transfer through electronically viz RTGS/NEFT after delivery, satisfactory installation of the item. The following information should be also mentioned in the invoice:
 1. Name of the beneficiary:
 2. Account No. of the beneficiary:
 3. IFCS code of the bank/branch:
9. The Professor & Head of the Department reserves the right to cancel/reject full or any part of the rate enquiry which generally do not fulfill the conditions stipulated in the rate enquiry.
10. The submitted **quotations will be opened on 18 February 2015 at 3:00 p.m.** in the Department office lounge room no. 3058. All the participants are requested to be present in the meeting.


Dr. Pankaj Hari
Professor &
Faculty in-charge Deptt. Stores