

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**

**Ansari Nagar, New Delhi – 110029**

**Store Section (DO)**

No. F. SSO(DO)/2020-21/St.

Dated: 27.10.2020

**CIRCULAR**

**Subject: Procurement of goods and services as per GFR-2017 through GeM Portal – reg.**

Rule 149 of GFR-2017 provides that the procurement of goods and services will be mandatory for Goods or Services available on GeM. Further, Rule 150 of GFR-2017, as amended vide OM No. F.1/26/2018-PPD dated 02.04.2019, provides that for goods and services not available on GeM, Head of Ministry/Department may also register suppliers of Goods and Services and that such registered suppliers should be on boarded on GeM as and when the item or service gets listed on GeM.

It has been observed by the Competent Authority that some of the Centres/Departments/ Sections are not following the orders issued by the Ministry of Finance, Department of Expenditure, Procurement Policy Division vide office memorandum No. 6/9/2020-PPD dated 24.08.2020 and procuring the goods and services on the basis of approved Rate Contracts at the Institute instead of GeM. Rate contracts as per the latest guidelines cannot be resorted to as the first source for procurement.

Accordingly, to comply with the above orders of Ministry, the Competent Authority has desired that all concerned in different stores of Departments/Centres/Divisions/Sections must ensure strict compliance of above orders and make all purchases on GeM Portal only irrespective of any item available in running rate contract at AIIMS, New Delhi.

*[Signature]*  
27/10/2020  
Sr. Store Officer (DO)

**Distribution:**

1. Chief of all Centers
2. Medical Superintendent, Hospital
3. Head, NCI, Jhajjar
4. Head of all Departments/Sections/Units
5. Dean Academic/Research
6. Prof.in-Charge, Computer Facility/Ballabhgarh
7. Financial Advisor/F&CAO/Account Officers
8. Store Officers/Asstt. Store Officers/Jr. Store Officers/Store Keepers
9. Administrative Officer, Vigilance Cell
- ✓ 10. Prof.-in-Charge, Computer Facility – with request to arrange uploading on AIIMS website.

**Copy for information to:-**

1. PPS to Director/Dy. Director (Admin.)/Sr. F.A.
2. Dr. Sanjay Kumar Arya, Prof.-in-Charge, Procurement

*[Signature]* Dr. Sanjay Kumar Arya  
28/10

प्राप्त किया / RECEIVED
कम्प्यूटर सुविधा / Computer Facility
<b>28 OCT 2020</b>
समय / Time.....
अ.भा.आ.स., नई दिल्ली / A.I.I.M.S., New Delhi