

R-Office No. 626953/13/CP

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
(RESEARCH SECTION)

F.No. 5-56/A.Charges/2009/Res.Sec./P.File

Ansari Nagar, New Delhi - 110 029

Dated:

MEMORANDUM

Sub: Revision of overhead charges for Research Section.

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In supersession of earlier office orders No. F.5-56/A.charges/2009/Res.Sec. dated 2.3.2010 regarding deduction of overhead charges by the Research Section, the Competent Authority, AIIMS has been pleased to revise the overhead charges as under:-

1. **Overhead charges to be budgeted while submitting application for project funding.**
  - (a) While applying for a project to any Government Funding Agency (ICMR, DHR, DST, DBT, CSIR, DRDO, Ministries etc.), the PI should budget for overheads @ 5% of the total grant amount proposed in the project proposal (Manpower + consumable + Travel + Contingency + Machinery & Equipment etc.).
  - (b) While applying for a project to any Non - Government / International / Clinical Trial/Industry Sponsored study, the PI should budget for overhead @ 10% of the total grant amount proposed in the project proposal (Manpower + consumable + Travel + Contingency + Machinery & Equipment etc.).
2. **Deduction of overhead charges by Research Section after project is sanctioned.**
  - (a) **For Government funding agencies, the Research Section will deduct the overhead budget amount as per actuals sanctioned by the funding agency.** Hence, once the project is sanctioned, PI will be required to submit a sanction letter from funding agency indicating budget heads to both Administrative Officer and Accounts Officer of Research Section separately.
  - (b) **For Project of Non-Government Organization** including NGOs, CSR, etc., 10% overhead or actuals will be charged (whichever is higher).
  - (c) **For International funding agencies** (Government as well as Private) - 10% overhead or actuals will be charged (whichever is higher).
  - (d) **For Clinical Trials/Pharmaceutical Companies sponsored/industry sponsored projects** - 10% overhead or actuals will be charged (whichever is higher).

This issues with the approval of Competent Authority, AIIMS.

  
11.11.19.

(PALLAV KUMAR CHITTEJ)  
Administrative Officer

Distribution: All Project Investigators

Copy to: PA to Director AIIMS  
PA to Dean (Res.)/Associate Dean (Res.)  
PA to Sr. FA / F.A.  
Accounts Officer (Res. Sec.)  
Incharge Computer Facility - with the request to upload the OM on the AIIMS Website

  
18/11/2019

