

अखिल भारतीय आयुर्विज्ञान संस्थान
अंसारी नगर, नई दिल्ली:-110029
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi-29.

फा.सं. 4-7/2020(भर्ती प्रकोष्ठ) .स्था--
No.F.4-7/2020-Estt.(RCT)

दिनांक:- 27 OCT 2020
Dated the:

MEMORANDUM / ज्ञापन

विषय: - सचिवीय कैडर की अस्थायी वरिष्ठता सूची वर्ष 2020 के संदर्भ में।
Subject: Draft Seniority List in respect of the post of Secretarial Cadre at the AIIMS, New Delhi.

उपरोक्त विषय के संदर्भ में, संबंधित विभागों में कनिष्ठ प्रशासनिक सहायक की अस्थायी वरिष्ठता सूची को अग्रेषित किया जा रहा है कि इस पद के कर्मचारियों के विवरणों में यदि कोई संशोधन की आवश्यकता है तो वह यह सूची दिनों के अन्दर भर्ती प्रकोष्ठ में आगे की 15 कार्यवाही हेतु अग्रेषित करें ताकि उस संबंध में त्रुटियों को ठीक किया जा सके।

1. प्रमुख निजी सचिव
2. निजी सचिव
3. व्यक्तिगत सहायक
4. आशुलिपिक

A draft seniority list of Secretarial Cadre at the Institute is forwarded herewith for circulation amongst the concerned staff. Objections, if any, concerning to the seniority, may be forwarded to the Recruitment Cell within 15 days from the date of issue of this Office Memorandum.

1. Principal Private Secretary
2. Private Secretary
3. Personal Assistant
4. Stenographer

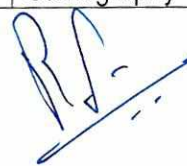
इस संदर्भ में, यह भी अनुरोध किया जाता है, कि इस वरिष्ठता सूची का नोटिस संबंधित कर्मचारियों की जानकारी में लाये यदि उनको इस विवरण में कोई संशोधन करना है या आपत्ति है /

सी. सी. जी. के. जी.
सचिव



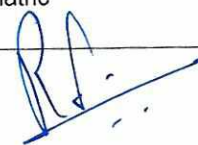
DRAFT SENIORITY LIST OF PRINCIPAL PRIVATE SECRETARY AT THE AIIMS, NEW DELHI

S.No.	Employee Name	Category	DOB	DOJ	Educational Qualification	Present Posting
1	Ajay Kumar	SC	13-Oct-1965	23-Jun-2011	B.A.	RPC
2	Manju	SC	3-Jul-1966	1-Oct-2015	B.A. Diploma in Stenography	Pediatrics
3	Raju Tandon	Gen.	17-Oct-1962	1-Jun-2016	Higher Secondary	Director's Office
4	Manjit Kapoor	Gen.	15-Dec-1960	1-Nov-2018	B.Com.	Anatomy
5	T. Omna Anand Kumar	Gen.	20-May-1963	9-Mar-2019	SSLC	Engineering Service Department
6	Khem Singh Bisht	Gen.	20-Nov-1966	1-Apr-2019	B.Com.M.B.A	Chief CTC
7	Renu Parkash (nee Tigga)	ST	1-Jan-1971	11-Oct-2019	B.A. M.A. (Pub. Admn.), One year Training Course English Typewriting/ Stenography	Psychiatry



DRAFT SENIORITY LIST OF PRIVATE SECRETARY AT THE AIIMS, NEW DELHI

S.No.	Employee Name	Category	DOB	DOJ	Educational Qualification	Place of posting
1	Ashok Kumar Bhukesh	SC	1-Jan-1963	24-Mar-2005	B.A. (P)	R.P. Centre
2	Jitender Kaur	Gen.	8-Apr-1962	16-Mar-2010	10th	Radiogonisis Diagnosis
3	Kochutherssia T.V.	Gen.	4-Jun-1962	16-Mar-2010	SSLC	Dr. R.P.C
4	Har Singh	Gen.	13-Feb-1965	25-Aug-2012	B.A	D.D.A. Office
5	Pushpa Rani Varan (Joshi)	SC	12-Jan-1964	27-Jan-2015	12th, Diploma in Stenography	Microbiology
6	Anita Gulati	Gen.	27-Apr-1962	10-Nov-2015	B.A.	Pediatrics
7	Indu Bala	Gen.	21-Dec-1965	1-Dec-2015	Hr Sec.	Orthopedics
8	Ajay Pal Singh	SC	21-Sep-1972	16-May-2016	B.A., Diploma in Stenography	Pathology
9	Pushpa Duggal	Gen.	14-Apr-1961	1-Aug-2016	Matric	Rheumatology
10	Yashwant Kumar	SC	1-Sep-1965	1-Aug-2016	B.A.	Dr. R.P. Centre
11	Shashi Gupta	Gen.	19-Aug-1964	1-Aug-2016	B.Com.	C.N. Centre
12	Sudesh Kumar	Gen.	30-Dec-1961	1-Aug-2016	B.A.	Gastroenterology & HNU
13	Meenu Kohli	Gen.	13-Feb-1967	2-Aug-2016	B.Com.	Dermatology & Venerology
14	Pratibha Talreja (nee Awani)	Gen.	11-Jul-1969	1-Nov-2016	B.A.	CDER
15	Darshna Chandna	Gen.	5-Jun-1968	2-Nov-2016	B.A.	Biochemistry
16	Seema Dhawan	Gen.	3-Nov-1968	18-Oct-2018	B.A.	Vigilance Cell
17	Jessy Robin	Gen.	10-Feb-1968	18-Oct-2018	12 th	ENT
18	Ashok Kumar	SC	16-Mar-1967	18-Oct-2018	B.A.	Examination Section
19	Rajeev Gosain	OBC	28-Aug-1975	28-Dec-2018	12 th . B.A	Surgery Discipline
20	Naveen Chopra	UR	29-Aug-1971	1-Mar-2019	B.Com	Finance Division
21	Kuber Singh Routeala	Gen.	20-Sep-1972	26-Oct-2019	B.A.	Pediatrics Surgery
22	Veena Kaintura	Gen.	20-Dec-1977	26-Oct-2019	B. Com.	Gastroenterology & HNU
23	Sanjay Kumar	Gen.	2-Jan-1973	26-Oct-2019	B.A., M.A. (Public Administration), M.Phil. (Public Administration)	Endocrinology & Metabolism
24	Tara Rawat (nee Bisht)	Gen.	29-Aug-1979	26-Oct-2019	12th, B.Com. (P)	C.N. Centre
25	Usha Arora (nee Rani)	Gen.	18-Apr-1969	4-Feb-2020	B.A.	Medicine
26	Sh. Prasanna Kumaran Nair	Gen.	7-Apr-1961	4-Feb-2020	Matric	Dean (Academic)



DRAFT SENIORITY LIST OF PERSONAL ASSISTANT AT THE AIIMS, NEW DELHI

S. No.	Employee Name	Category	DOB	DOJ	Educational Qualification	Place of Posting
1	Rekha Goswami	Gen.	15-Dec-1960	19-Nov-2001	Hr.Sec.	CCM
2	Parmeshwari	SC	2-Feb-1964	15-Nov-2001	12th & Completed Course of Shorthand	Microbiology
3	Bimla Devi (nee Kalra ,Rani)	Gen.	21-Jul-1970	7-Mar-2003	12th & Stenography (English) Training.	Pathology
4	Ashok Kumar	SC	19-Apr-1966	24-Mar-2005	Metric	Nephrology
5	Kiran Pathak	Gen.	30-Jun-1962	13-Mar-2008	B.A.	Biophysics
6	Vijay Verma	Gen.	8-Nov-1967	12-Mar-2008	B.A. & National Trade Certificate in Trade Stenography6 (Hindi)	Nuclear Medicine
7	Rajni	Gen.	7-Feb-1968	12-Mar-2008	B.A.	Cardiology
8	Aleyamma George	Gen.	28-Jul-1961	12-Mar-2008	Pre-B.Sc.	Dr. R.P. Centre
9	Rita Luthra (nee Malhotra)	Gen.	13-Nov-1965	16-Mar-2010	12th	C.N. Centre
10	Premwati	SC	22-Mar-1962	16-Mar-2010	Inter	Physiology
11	Lazarus	SC	5-Jul-1967	16-Mar-2010	Inter	Dept. Surgery and Lever Transplant
12	Sohinder Kaur	SC	6-May-1964	16-Mar-2010	B.A.	Physiology
13	Sumant Pal Singh	SC	6-May-1962	24-Jul-2013	B.A.	Dr. R.P. Centre
14	Harbans Kaur	Gen.	7-Sep-1961	24-Jul-2013	Higher Secondary	Dr. R.P. Centre
15	Ram Teerath	SC	8-Sep-1970	24-Jul-2013	12th & Completed the training course for the post of Stenographer, Clerk/Typist	Biotechnology
16	Pushpa (Maithani)	Gen.	1-May-1980	30-Dec-2015	B.A.	Co-ordination and Parliament Cell/
17	Poonam	SC	17-Jan-1979	13-Jun-2016	B.A., M.A. and Typewriting and Stenography (English)	Sr. Administrative Officer, ACR's Cell
18	Om Prakash Naiyar	OBC	11-Jan-1978	20-Apr-2018	B.A. (Provisional), Diploma in computer Application Grade 'A'	CAO Office
19	Harish Kumar	Gen.	6-Jun-1971	20-Apr-2018	B.A.	Plastic Reconstructive and Burns Surgery.

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20	Kanchan Yadav	OBC	21-Jul-1978	20-Apr-2018	B. Com., Certificate in Shorthand	Psychiatry
21	Manjula Jajoria	SC	15-Aug-1971	20-Apr-2018	B.Com., Certificate in Shorthand	Geriatric Medicine
22	Sunil Babu	OBC	7-Feb-1980	20-Apr-2018	B.A.	Computer Facility
23	N. Veena	Gen.	3-Jul-1974	20-Apr-2018	12th	Anatomy
24	Deepika Mehra (Saluja)	Gen.	1-Apr-1977	20-Apr-2018	B.Com., Secretarial Practice, PGDCA	Surgery
25	Sapna Gulati (nee Razdan)	Gen.	27-Jun-1977	20-Apr-2018	B.A. (Pass)	Obstetrics & Gynecology
26	Mritunjay Parida	OBC	24-Apr-1974	20-Apr-2018	B.A.	Academic Section
27	Shakuntala	OBC	20-Oct-1976	20-Apr-2018	12th	Vigilance Cell
28	Geetha Gopi(Nee Devi Pillai)	Gen.	13-Feb-1961	25-Apr-2019	SSLC	Obstetrics & Gynecology
29	Vandana Juneja (Kohli)	Gen.	19-Oct-1973	25-Apr-2019	B.Com	Obstetrics & Gynecology
30	Neeraj Kohli	Gen.	3-Sep-1967	25-Apr-2019	12 th	Hospital
31	Sunita Kalra	Gen.	15-Sep-1970	25-Apr-2019	12 th , 1 year Steno Course	Radio-diagnosis
32	Varinder Kalra	Gen.	18-Dec-1964	25-Apr-2019	B.Com, 1 Yr. Steno Course	Microbiology/ Pediatrics
33	Dharam Pal	OBC	12-Apr-1965	25-Apr-2019	B.Com, 1 year Steno Course	President's Office
34	Alka Madan (nee Khanna)	Gen.	26-Aug-1969	25-Apr-2019	B.Com, 1 year Steno Course	C. N. Centre
35	Savita Ahuja	Gen.	15-Jun-1969	25-Apr-2019	12 th , 1 year Steno Course	Anesthesiology
36	Kavita Aery	Gen.	18-Aug-1971	25-Apr-2019	12 th in Steno(Hindi), Diploma in Hindi	Examination Section
37	Sobhana A.S.	Gen.	4-Oct-1965	25-Apr-2019	Pre Degree, B.A., Steno Course	HoD Cardiology
38	Mamta Sharma(nee Rani)	Gen.	14-Dec-1965	25-Apr-2019	B.Com. Pass	Urology
39	Yogita Arora (nee Hasija)	Gen.	8-Jan-1978	25-Apr-2019	B.A., Sect. Course	Dr. R.P. Centre
40	Pradeep Kumar Singh	Gen.	21-Nov-1973	25-Apr-2019	B.A.	Medicine
41	K. Kamala (Nagarajan)	Gen.	12-Mar-1972	25-Apr-2019	12 th	Ministry of Health Family Welfare
42	Gigi Joy (nee Paul)	Gen.	30-May-1972	25-Apr-2019	Pre Degree	C.N. Centre
43	Mahendra Kumar	Gen.	19-May-1964	25-Apr-2019	12th	M.S. Office
44	Raj Kumar	Gen.	20-Feb-1970	25-Apr-2019	B.A., M.A. (Public Admin.)	Dr. R.P. Centre

45	Santosh Chopra	Gen.	1-Jun-1971	25-Apr-2019	B.A., Dip. in Secretarial Practice	Dept. of Dermatology and Venerology
46	Prakash Chander Kandpal	Gen.	30-Jun-1971	25-Apr-2019	B.A.	NCI , Jhajjar
47	Chiter Rekha Pandey	Gen.	20-Jun-1971	5/1/219	B.Com.	Dept. of Gastroenterology & H.N.U.
48	Rajeev Kumar Thakur	Gen.	29-Apr-1971	1-Oct-2019	B.A.	Hospital
49	Renu	OBC	30-Jun-1973	24-Oct-2019	B.A.	Engineering (ESD)
50	Shyam Bala	Gen.	21-Aug-1961	13-May-2020	B.A.	JPNATC
51	Sunil Kumar	SC	24-Jun-1972	13-May-2020	B.A., Hindi Stenography	RPC
52	Anjana Mankotia	Gen.	5-Jan-1970	13-May-2020	B.A.	C.N. Centre
53	Vijaya Raj P.V.	OBC	5-Oct-1970	13.05.2020	SSLC, Certificate Hindi Shorthand Examination on computer from Deptt. of Official Language, M.A. (Pub. Admn.)	C.N. Centre
54	Dharmendra Kumar	SC	13-Nov-1972	13-May-2020	B.Com.	Reproductive Biology
55	Joginder Singh	OBC	15-Aug-1973	13-May-2020	M.A.	Academic Section
56	Alexy Babu	OBC	30-May-1976	13-May-2020	B.Com.	Dermatology & Venerology
57	Kanta Kadyan	Gen.	7-Aug-1974	13-May-2020	B.A., One year Diploma from ITI Stenography (Eng.)	Anatomy
58	Madhu Naithani	Gen.	3-Jul-1971	13-May-2020	B.A.	Faculty Cell
59	Rajendra Singh Bhoj	Gen.	18-Mar-1975	13-May-2020	B.A.	Finance Division
60	Suman Rawat	Gen.	19-Mar-1969	13-May-2020	B.Com.	Dermatology & Venerology
61	Shashi Prabha Titoria	SC	7-Apr-1976	13-May-2020	B.Com	Dr. BRAIRCH
62	Yogmaya Sharma	Gen.	28-Jan-1965	13-May-2020	B.A.	Surgical Disciplines

DRAFT SENIORITY LIST OF STENOGRAPHER AT THE AIIM, NEW DELHI

S. No.	Employee Name	Category	DOB	DOJ	Educational Qualification	Present Posting
1	Kamal	Gen.	27-Jul-1975	3-Oct-2000	B.A. /PG Dip. in Business Management	C.N. Centre
2	Puja Taneja	Gen.	28-Dec-1975	3-Oct-2000	B.A.	Laboratory Medicine
3	Veena Chandola	Gen.	18-Jul-1974	9-Jan-2003	B.A.	Engineering Service Department
4	Amrita Sachdeva	Gen.	12-Nov-1976	27-Jun-2003	12th	Biochemistry
5	Harinder Kumar	UR	20-Jul-1974	5-Jul-2003	B.A.	Haematology
6	Geeta Sharma	Gen.	1-May-1980	5-Jul-2003	B.A.	Obstetrics & Gynecology /Microbiology
7	Kanchan Singh	Gen.	17-Apr-1967	5-Jul-2003	B.Com.	Academic Section
8	Rachna Chopra	OBC	26-Sep-1970	5-Jul-2003	B.Com. Dip. in Computer Application	Cardiac Anesthesia (CNC)
9	Tushar Sharma	Gen.	27-Mar-1970	5-Jul-2003	B.Com.	Emergency Medicine
10	Bharti Kharbanda	Gen.	5-Dec-1975	5-Jul-2003	B.Com.	Medicine / Anesthesiology
11	Manoj Kumar	OBC	10-May-1981	26-Dec-2006	B.A., Secretarial Practice / PA / PS	Anesthesiology
12	Vinay Kumar	OBC	9-Sep-1978	21-Dec-2006	B.A., M.A & LLB	Recruitment Cell
13	Vasudha Hans (Rajpal)	Gen.	19-Sep-1974	8-Dec-2006	12th	Dr. R. P. Centre
14	Satya Prakash Dwivedi	Gen.	13-Feb-1978	8-Dec-2006	B.A.	General Section
15	Pratibha	OBC	24-Jan-1981	21-Dec-2006	B.Com., Trade Test in Stenography	NMR
16	Bharti Verma	OBC	17-Apr-1980	16-Jan-2007	B.A., Stenography (English) ITI	CDER
17	Amit Kumar Kwatra	Gen.	24-Apr-1968	12-Jun-2007	B.A.	Research Section
18	Bhupender Kumar	SC	28-Apr-1987	13-Apr-2010	B.A. & M.A.	PMR
19	Unnikrishnan Varma	Gen.	22-May-1969	25-Jun-2014	SSLC	Director's Office
20	Meenu Vohra	Gen.	23-Dec-1969	25-Jun-2014	B.A (P)	Pharmacology
21	Sreedevi Aravindan	Gen.	15-Mar-1971	27-Jun-2014	12 th Pass	Examination Section
22	Deepak Panjanani	Gen.	10-Mar-1973	25-Jun-2014	12 th Pass	CNC
23	Manju Sidhu	Gen.	25-Apr-1975	25-Jun-2014	B.Com (Pass)	CCM
24	Ganga Rawat	Gen.	16-Jun-1975	25-Jun-2014	12 th Pass	Pediatrics
25	Deepali Chugh	Gen.	17-Oct-1975	25-Jun-2014	M.Com, National trade Certificate	Physiology
26	Geeta Kumari	Gen.	10-Jan-1976	25-Jun-2014	12 th Pass	Academic Section
27	Shambhu Saran Singh	Gen.	9-Jun-1976	25-Jun-2014	B.A Pass	CNC

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28	Anil Bhutani	Gen.	14-Jun-1977	25-Jun-2014	B.Com	Security Office (DO)
29	Deepa Rawat	Gen.	27-Sep-1978	25-Jun-2014	12 th Pass	Radio-Diagnosis
30	Ritu Kalra	Gen.	14-Apr-1979	25-Jun-2014	B.A, B. Lib	CNC
31	Pushpa (Raghav)	Gen.	24-Jan-1976	26-Jun-2014	B.A (vocational studies)	Obstetrics & Gynecology
32	Ravi Ranjan Chauhan	Gen.	9-Jan-1974	27-Jun-2014	12 th Pass	Chief Security Officer
33	Jyoti Sahani	OBC	18-Jun-1976	18-Apr-2019	12th Pass	Urology

