ALL INDIA INSTITUTE OF MEDICAL SCIENCES

No.F.20-02/2016-Estt. I.

Ansari Nagar, New Delhi-29

Dated the:

12 OCT 2020

OFFICE MEMORANDUM

Subject: Working arrangement of the Department of Dermatology & Venereology at the AIIMS, New Delhi.

The Director has been pleased to order that Dr. Neena Khanna, Professor of Dermatology & Venereology will be the Head of the Department of Dermatology & Venereology w.e.f. 01.11.2020, in addition to her own existing duties & responsibilities.

Dr. Neena Khanna will not be entitled to any remuneration/ honorarium for the aforesaid additional assignment.

(B.K. SINGLIA) ADMINISTRATIVE OFFICER

Dr. Neena Khanna,

Professor

Department of Dermatology & Venereology

Copy to: 1. All Chief of Centres/HODs

- 2. The Medical Superintendent, AIIMS
- 3. The Deans (Academic/Research/Examinations), AIIMS
- 4. All faculty members of the Department of Derma. & Vene.
- 5. PPS to Director, AIIMS
- 6. PS to Deputy Director (Administration)
- 7. PA to Sr. Financial Advisor
- 8. PA to Registrar, AIIMS
- 9. PA to Prof.-in-charge (PIC), Faculty Cell
- 10. PS/PA to Chief Admn. Officer
- 11. PA to Superintending Engineer
- 12. The Computer Facility for hosting of Institute of Website
- 13. The Accounts Sections-II & III
- 14. The ACR Cell, AIIMS
- 15. The RTI Cell, AIIMS
- 16. The SC/ST Cell, AIIMS
- 17. Personal file of Dr. Neena Khanna