ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi – 29 ESTABLISHMENT (DO)

No.F.20-10/2017(Misc)-Estt-I

Dated The :- 2 4 14 Y 2019

MEMORANDUM

Subject: Submission of proposals by the Faculty Members to individuals, organizations & Govt. agencies directly – regarding.

It has come to the notice of the Authorities that proposals are being submitted by some faculty members for up gradation of existing facilities at AIIMS, setting up of new facilities/centers at AIIMS and various other proposals essentially related to the working of AIIMS to various individuals, organizations & Govt. agencies directly without informing competent authority of AIIMS about the same.

This puts competent authorities in an awkward situation when such proposals are referred back to the authorities for consideration. To avoid such a scenario, it has been desired by the competent authority that such unilateral activities without approval of competent authorities should be refrained from immediately.

AIIMS always strives to facilitate implementation of any proposal which is feasible, practical and likely to improve over all working of AIIMS. Thus if any official has any proposal to improve the working of AIIMS, the same should be put up to competent authorities for consideration and deliberation within AIIMS in the first instance, after which the authorities shall take the matter up with respective agency for moving the proposal forward.

(Dr. Sanjay Kumar Arya) Chief Administrative Officer (Acting)

DISTRIBUTION:-

 All Faculty Members & Officers : Thr: Respective HOD/Chief of Centre/Med Supdt

Copy to:

- 1. The Sr. Financial Advisor/The Financial Advisor
- 2. The Sr. Admn. Officer/ Administrative Officers of all respective Estt. Sections
- 3. The Accounts Officers, Audit & Cash Section & all Centres

CC:

1. PPS to Director/PS to DD(A)

2. The Computer Facility – with request to upload on Institute's website

m. Suntie/man.
please phlad.