

Dated the :- 2nd June, 2023

OFFICE MEMORANDUM

Subject: Grant of summer vacation 2023 to the faculty members on completion of six months continuous service at the AIIMS, New Delhi.

In continuation of this office memorandum of even number dated the 4th May, 2023, it is to inform that the matter pertaining to granting summer vacation to newly joined Assistant Professor, who may have completed/ are completing six months on or after start of vacation period has been considered by the competent authority. In this regard, it is further informed that the decision of Academic Committee dated 13.12.1973 provides as under:-

"After a detailed discussion, the Staff Council recommended to the Director that every officer joining this Institute in a vacation department be granted vacation only after putting in a minimum of 6 months at this Institute. This recommendation was given keeping in view that by availing half vacation, the officer only loses one half of the privilege of his/her earned leave and so he/she should have earned atleast one half earned leave by putting in a six months service before he/she is granted half vacation."

The matter has been considered by the competent authority and it has been decided that faculty members who may have completed/are completing six months of continuous service may be granted summer vacation as per their entitlement.

In view of above, all the Chief of Centres/Head of the Departments are requested to grant summer vacation to faculty members on completion of six months of continuous service. The summer vacation may be granted subject to the condition that patient care service of the Centres/Departments should not suffer and ensure that there are 50% of faculty members or more at any given point of time available in the Centres/Departments/Units during the vacation. After granting summer vacation information to this effect may be provided to the Faculty Cell for maintaining the records.

This issues with the approval of the competent authority.


(B.S. Gill)

Sr. Administrative Officer (Faculty Cell)

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1. All Chief of Centres/Head of the Departments/Units
2. The PA to the Director, AIIMS
3. The Professor-Incharge, Computer Facility – With request to upload on AIIMS Website.

