

ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi-110029

No.F.20-06/2020 (COVID/ Attendance)-Estt.I

Dated: 08 AUG 2020

OFFICE MEMORANDUM

Subject: Preventive measures to be taken to contain the spread of Novel Corona virus (COVID-19) - Attendance regarding.

An office memorandum of even number dated 26th June, 2020 was issued for regularization of period of absence from duty during the period of lockdown. Now further clarifications have been issued by DoPT vide OM F.No.14029/5/2019-Estt.I dated 28th July, 2020 wherein such cases when an employee was out of station on sanctioned tour/leave during the period of lockdown as follows:

Sl. No.	Situation	Clarification
1.	Government Servants who were on official tour and were unable to return to their Headquarters (HQs) due to non-availability of Public Transport	Deemed to have joined duty on the date of expiry of official tour, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights, has been given by the Government servant to the office
2.	Government servants who were on leave prior to issue of lockdown orders with effect from 25.03.2020 and the leave ended during lockdown period.	Deemed to have joined duty from the date of expiry of leave, if intimation in any form, indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government servant to the office. In case of leave on medical grounds, this is subject to production of medical/fitness certificate.
3.	Government servants who left HQ on the week-end prior to lockdown, i.e. 20.03.2020(Friday), but could not return to HQ on 23.03.2020 (Monday) due to non-availability of transport.	Deemed to have joined on 23.03.2020, if intimation, in any form indicating difficulty in joining duty due to non-availability of public transport/flights has been given by the Government servant to the office.
4.	Government servants who were on leave prior to issue of orders on lockdown with effect from 25.03.2020 and the leave expired during the lockdown period, but who wish to curtail the leave before expiry and join duty.	Curtailement of sanctioned leave may not be agreed to, unless allowed by the leave sanctioning authority only in rare cases based on official exigency. From the date following the date of expiry of leave during the period of lockdown, the employee may be deemed to have joined duty.

P.T.O.

All Chief of Centre/Head of Departments/Dean/Medical Superintendent /Controlling Officers are requested to bring the above information to the notice of all faculty members/ Officers/employees, under their control for regularisation of period of absence from duty accordingly.

This issues with the approval of the Competent Authority.

Hindi version follow

(DEO NATH SAH)
CHIEF ADMINISTRATIVE OFFICER

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Mr. S. Gupta
for n/a pld.

10/8/20 Dr. Sajeev K. SP

Sh. Aman
10/08/2020

S/P
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