

e-office no. 607008/19/CF

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR, NEW DELHI-110029  
(ENGINEERING SERVICES DEPARTMENT)

F.No.Engg/SE/Fire Safety/2019

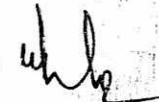
Dated: 17.9.2019

Sub: Precautions against fire accidents at AIIMS – follow up of the advisory issued in April 2019 –

An advisory has been issued by the Engineering Services Department vide Circular F.No.Engg/SE/Fire Safety/2018 dated 03.4.2019 (copy enclosed herewith for ready reference) enlisting precautions to be taken to avoid fire accidents at AIIMS. It has been observed that the compliance of the instructions issued vide said advisory has been minimal resulting in continued threat for the fire mishaps. A follow up on the important instructions of the advisory as referred above has been tabulated and is enclosed herewith for urgent necessary action as advised therein. It is once again impressed upon each and every user and occupants of the Institute premises that vigilant stance of each of us is the only way to obviate possibility of likely fire accidents. It is enjoined upon all to extend co-operation in the matter and roles and responsibilities as laid down in the advisory for the various issues may be followed in word and spirit. Any laxity would be construed as an act of negligence.

Wide publicity may be given to the said instructions to all the subordinate staff and colleagues.

Encl: as above.

  
(M. Rastogi)  
Superintending Engineer

Distribution:

1. Chief of Centres
2. All Head of Departments/Sections
3. Executive Engineer (Civil)-I
4. Executive Engineer (Civil)-II
5. Executive Engineer (Civil) III
6. Executive Engineer (Elect.) I
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8. Executive Engineer (Air conditioning)

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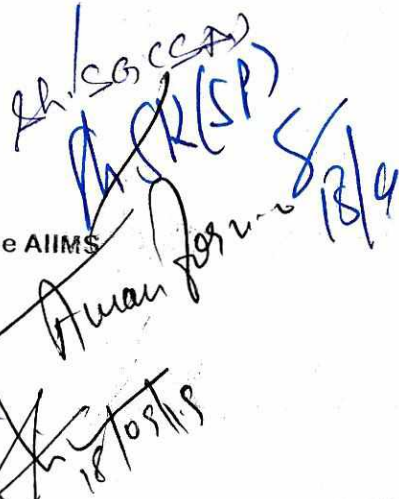
- |                       |   |                                 |
|-----------------------|---|---------------------------------|
| 1.PPS. to Director    | - | For Information of Director pl. |
| 2.DD(A)               | - | For information pl              |
| 3.M.S.                |   |                                 |
| 4.Addl. MS of Centres |   |                                 |
| 5.Computer Facility   | - |                                 |

With a request to upload the same on the AIIMS Intranet for Wide publicity

प्राप्त किया / RECEIVED  
कम्प्यूटर सुविधा / Computer Facility

17 SEP 2019

समय / Time  
अ.भा.आ.सं. नई दिल्ली / All India Institute of Medical Sciences New Delhi-29

  
18/09/19

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR, NEW DELHI  
**(ENGINEERING SERVICES DEPARTMENT)**

F.No.Engg/SE/Fire/2019

Dated:17/9/2019

**Subject- Follow up of the Fire Advisory issued on 03.04.19 and Urgent Interventions Required -**

S.No	Advisory Issued in April 2019	Status As On Date	Urgent Advisory
1	In all the departments/centres/labs the paper record and files should be stored in compactors or steel almirahs. The same should never be stored on the floor, top of the almirah, open places etc. Often a spark from the electrical circuits/appliance is potent to ignite a fire in the paper records as may be stored in such careless fashion. Also the same being above the height of the smoke detectors, there is delay in activation of the fire alarm. - <b>Responsibility- Section-In Charge/Administrative In charge of the Area/Faculty In Charge</b>	The same is not being followed. Most of the establishment sections and accounts departments, Research section etc have files stored on the top of the Almirahs. All the stores whether drug/surgical or stationary stores, are stacking cartons till the roof.	It is again informed that the delegated Responsibility for the said precautions is - <b>Section-In Charge/Administrative In charge of the Area/Faculty In Charge.</b>
2	All electrical appliances including UPS, Computers, air conditioners, tube lights etc should be switched off while leaving the room. No file or any other inflammable material should be kept on and/or near the UPS system, voltage stabilizer and any equipment run and operated on electricity. This is due to the reason that such equipment generates heat which coupled with the hot atmospheric ambient temperature may lead to fire hazard. Also UPS of PCs are known to develop snags on account of a faulty Mosfet( a inbuilt part of UPS) which then results in overheating of the UPS/battery often leading to explosion and subsequent fire thereafter. HODs/Section heads have to ensure that the UPS of their departments whether it is for computers or for bigger needs, are in functional condition and are regularly checked and serviced - <b>Responsibility- Section-In Charge/Administrative In charge of the Area/Faculty In Charge/Computer Facility</b>	This advisory is the being flouted most. Most of the mishaps are observed to occur in the unattended areas often in off office hours or on holidays, because of non compliances of basis safety tips as circulated in April 2019. The equipments and the UPS being maintained by the OEMs in various departments and facilities are stored in utmost obscure corners which are not ventilated properly and are prima fascia not being serviced and maintained properly.	All departments, laboratories, sections etc should nominate a nodal person for electrical safety precaution compliances as advised. A proper ventilated space for the bio medical equipments and regular inspection and servicing of the said equipments has to be ensured by the respective faculty-in charges. <b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge/Computer Facility</b>



3	<p>Every department head/section head may ensure that the common areas failing within the ambit of the department, such as lofts, store room, staircase landing/mumty, wash room, janitor room etc. are free of any accumulated clutter and/or junk which may be combustible. -</p> <p><b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge</b></p>	<p>Even on date, many corridors of the departments, OTs, Wards, Laboratories etc are blocked by junk materials, lockers, almirahs and even equipments in some cases as in case of Laboratory Medicine, Old OT first floor, New Private ward CNC stores corridor etc are a few to name. The surgical and Medical Stores of Main hospital, CNC basement stores and record room are having corridors full of inflammable cartons and boxes. The fire escape routes are blocked in Record room of Medical/Surgical store on FF level.</p>	<p>Urgent steps be taken to free the fire escape routes and the corridors for safe egress in case of a fire incident. Fire supervisors and fire consultants should take regular rounds and point out the bottle necks and non-compliances to the in charges and in case of continued obstruction the material should be forcibly be cleared with logistic help of the engineering services department. <b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge/ Dy. Chief Fire &amp; Security officer</b></p>
4	<p>All department heads may issue instructions to their staff to report any loose electrical wire connections that may lead to sparking-</p> <p><b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge</b></p>	<p>The Bio Medical Equipments are being installed, shifted and moved in the laboratories and other places by the OEMs and are being indiscriminately being connected to nearest power source without any semblance to the capacity of the point and the wiring status. This has to be stopped immediately.</p>	<p>Whenever an equipment is added, replaced, upgraded or shifted the JE electrical of the area should be consulted for the connections guidance to ensure no blunders occur which may lead to fire mishaps in future. <b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge</b></p>
5	<p>Use of sunflows/heater/oven etc. which run on coils &amp; require high voltage, are henceforth completely banned from use at AIIMS premises. Only oil filled heat radiating equipments can be used. Any laxity on this account shall be attributed to negligence on part of the Department/Section. Any such appliances even if, issued by AIIMS, should not be used Making of tea in sections/offices by use of such appliances is prohibited <b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge</b></p>	<p>Making of tea continues, coil heaters are often seen being used in duty rooms of the staff and in sections also.</p>	<p>The practise has to be stopped immediately. <b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge</b></p>

6	<p>The chemicals, which are susceptible to catch or cause fire, should be stored in safe places away from the habitable/occupied areas. Combustible waste should be stored in proper bins, which should be kept away from other combustible material to ensure that no fire mishap is caused due to accidental fire caused by carelessness of any staff member or general public.</p> <p><b>Responsibility- laboratory incharge/Faculty In Charge</b></p>	<p>All laboratories and departments are not adhering to the instructions. The Chemicals stored in the basement of the Bio Technology block by the deptt. Of Biotechnology and chemicals stored in various general stores is a threat to the fire safety of the building.</p>	<p>It is again enjoined upon all concerned to adhere to guidelines and stop the practice of continued violation on pretext of no space . <b>Responsibility- laboratory incharge/Faculty In Charge</b></p>
7	<p>All section heads should ensure that the staff under them is well aware of the precautions and actions to be taken in case of accidental fire in their work place. In case of need, the representative of Dy. Chief Security Officer may be called to give a demo of the same. <b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge</b></p>	<p>The awareness has yet to be impressed upon the subordinate staff by the head of the departments/sections.</p>	<p>Due importance may be accorded to the advisory. <b>Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge</b></p>
8	<p>The fire escape doors of wards, patient care areas etc. are often locked by the Sister-in-charge which results in delay in opening the same in case of any mishap. All such fire escape door key should be kept in a breakable glass enclosure near the fire escape door. Department of Hospital administration and the Fire cum Security officer may ensure clearance of all fire escape staircases and exits. Any assistance required for the same from Engineering Services Department may be obtained from the respective Maintenance Units of the area.</p> <p><b>Responsibility- Department In-Charge/Faculty In Charge/MHA Incharge of the Ward/Fire Officer</b></p>	<p>Gross non - compliance to the said advisory para has been observed. The keys of the fire escape doors are often said to be with the sisters counter or in the department HOD office. This is defeating the purpose of the fire escape door itself as often there is no reaction time for finding and retrieving the keys.</p>	<p>Strict compliance, of fire escape door key to be kept in a breakable glass box beside the door, has to be followed in word and spirit. <b>Responsibility- Department In-Charge/Faculty In Charge/MHA Incharge of the Ward/Fire Officer</b></p>
9	<p>Regular fire mock drills and trainings are to be conducted periodically and same is to be documented. <b>Responsibility- Fire Department, AIIMS</b></p>	<p>These are being conducted and documented, however the floating population of outsourced workers has to be kept in mind to include them in the regular drills.</p>	<p>Due publicity has to be accorded to the drills/training. <b>Responsibility - Fire Deptt., AIIMS</b></p>



10	All fire fighting system and fire alarm should be kept in working condition and any reported faults by the Fire department of AIIMS should be rectified on priority- <b>Responsibility- Dy CSO(Fire &amp; Security)/Executive Engineer(Electrical) /AE (Elect) and JE(Elect) of the area.</b>	This has to be monitored regularly for which a reporting Performa has to be prepared for a periodic inspection and certification of fitness by the JE/AE in charges.	The Performa may be circulated and regular feedback be ensured.
11	Fire pumps should be duly manned round the clock and daily working should be checked. Also the levels of the water in the fire fighting tanks should be ensured. Any shortcoming should be immediately informed to Executive Engineer (Elect) of the area- <b>Responsibility- Dy CSO(Fire &amp; Security), Fire Department of AIIMS.</b>	Periodic checking of the manpower and their knowledge of the system be ensured.	A checking schedule and hierarchy in the outsourced fire staff/consultants and the regular staff should be formalised and circulated for more specific responsibility. <b>Responsibility- Dy CSO(Fire &amp; Security), Fire Department of AIIMS.</b>
12	All Fire alarm systems should be manned round the clock by the operator deployed by Electrical Division of ESD. The fire supervisors (As deployed by Fire Department of AIIMS) of the area should be present in the fire alarm panel room on round the clock basis to ensure immediate response- <b>Responsibility- Executive Engineer(Electrical) /AE(Elect) and JE(Elect) of the area./Dy. Chief Security Officer.</b>	Regular checking system has to be ensured by the engineers.	Due sensitization be done of the subordinate supervisory staff. <b>Responsibility- Executive Engineer(Electrical) /AE(Elect) and JE(Elect) of the area./Dy. Chief Security Officer.</b>
13	Regular thermal imaging should be done for the panels and Distribution Boards of the critical patient care areas as above, on a monthly basis and documentation of same is to be done with reports to be endorsed to the Medical superintendent/Addl.MS of the Area. Outsourcing of the said activity can be planned, if required to ensure seamless detection of heating/overloading and for carrying the remedial action thereafter. Area incharge Hospital Administration faculty would directly monitor this exercise - <b>Responsibility- Executive Engineer(Electrical)/AE(Elect) and JE(Elect) of the area/ Addl MS of the area</b>	Periodicity has to be fixed by the Divisional Officer(electrical)	<b>The periodicity be fixed and circulated. Responsibility- Executive Engineer(Electrical)/AE(Elect) and JE(Elect) of the area/ Addl MS of the area</b>

14	For evacuation plans finalisation(For Critical Patient care areas/immobile patients/ patients on-life support a committee under Medical Superintendent comprising of HOD( Anaesthesia), Addl.MS of all Centres, Dy. Chief Security Officer, Executive Engineer Civil(I) , was supposed to go into the functional aspects and prepare a SOP within four weeks. The same needs to be followed up - Responsibility- Dy. Chief Security Officer, Executive Engineer(CI)/Addl.MS/ MS of all Centres / Hospital	Such evacuation plan has been formalised only for Dr BRAIRCH.	Similar exercise for all patient care areas has to be formulated for other patient care areas/wards also. <b>Responsibility- Dy. Chief Security Officer, Executive Engineer(CI)/Addl.MS/ MS of all Centres / Hospital</b>
15	For all reporting as mandated to be done by the HODs/Faculty-In-Charges/Administrative Heads/section heads etc the remedial action have to be taken on priority by the functional units- Responsibility- Executive Engineer(Electrical) /AE(Elect) and JE(Elect) of the area/ In charge of the Computer Facility/Dy.Chief Security Officer	The responsibility is not being done with due diligence by the area in charges.	It is again requested o all HODs, office/laboratory/room occupants to report non compliances and shortcomings to ESD and follow it up. <b>Responsibility- Executive Engineer(Electrical) /AE(Elect) and JE(Elect) of the area/ In charge of the Computer Facility/Dy.Chief Security Officer</b>
16	The medical stores/Medical record rooms and the surgical stores as are located in the basement of the CN Centre/Dr BRAIRCH/JPNATC and in the Medical Stores Block in the main hospital are to kept decluttered from view point of corridor clearance. The cartons and boxes as are stored in the basement corridors are to be cleared to enable hindrance free escape in case of fire. MS(Main Hospital), Dy. Chief Security Officer, Executive Engineer(CI)/Addl.MS/MS of all Centres /Hospital.	There are glaring lapses in compliance of the said advisory point.	All fire escape routes and corridors are to be kept free of any material/almirah/equipment . <b>MS(Main Hospital), Dy. Chief Security Officer, Executive Engineer(CI)/Addl.MS/MS of all Centres /Hospital.</b>
17	In the hostels the residents should be asked to adhere to the hostel rules which prohibit use of air conditioners and other high load appliances, as the arbitrary use of the same has led to incidents of fire in the rooms. The hostel authority may take necessary action in the matter Responsibility- Superintendent of Hostels/ Wardens	No action has been observed in compliance of the said advisory.	Again Hostel authorities are requested to comply with the advisory. <b>Responsibility- Superintendent of Hostels/ Wardens</b>



18	<p><i>Fire Hazardous Areas- The corridors of old OT block(FF), Lab Medicine Floor, Biophysics, Medical/Surgical Store, Anatomy corridor leading to dissection hall, HLA lab, CT -8 lab area, open area between Dr BRAIRCH block and CN Tower, CNC Basement etc are some of the indicative areas/which have blocked corridors/spaces with condemned as well as working appliances and equipments blocking the escape routes. Area in charges may take immediate active remedial measures to clear the corridors. Any assistance required from logistics point of view shall be provided by Engineering Department for asking. Fire Officers/Dy CSO may get a special audit of the said areas for precautionary measures to be undertaken on immediate basis.</i></p>	<p>Little action has been taken on the flagging done.</p>	<p>A full fledged effort has to be made to ensure the compliance of the advisory issued every year , the last being issued in April 2019. <b>Responsibility- Fire Officers/Dy CSO, Area In Charges of the flagged facilities.</b></p>

ALL INDIA INSTITUTE OF MEDICAL SCIENCES  
ANSARI NAGAR, NEW DELHI-110029  
(ENGINEERING SERVICES DEPARTMENT)

F.No.Engg/SE/Fire Safety/2018

Dated: 03.04.2019

CIRCULAR

Sub: Precautions against Fire accidents at AIIMS – ADVISORY

This is with reference to the susceptibility of fire mishaps on account of high temperature in the summer season. Advisories have been issued by the undersigned vide Circulars dated 8.11.16, 27.04.17 and thereafter on 24.02.18 also. In view of the recent fire mishap at JPNATC and the forthcoming summer season a fire advisory is again circulated retreating the onus of responsibilities and implementation thereof-

1. In all the departments/centres/labs the paper record and files should be stored in compactors or steel almirahs. The same should never be stored on the floor, top of the almirah, open places etc. Often a spark from the electrical circuit/appliance is potent to ignite a fire in the paper records as may be stored in such careless fashion. Also the same being above the height of the smoke detectors, there is delay in activation of the fire alarm. **Responsibility - Section-In Charge/Administrative In-charge of the Area/Faculty In-Charge.**
2. All electrical appliances including UPS, Computers, air conditioners, tube lights etc should be switched off while leaving the room. No file or any other inflammable material should be kept on and/or near the UPS system, voltage stabilizer and any equipment run and operated on electricity. This is due to the reason that such equipment generates heat which coupled with the hot atmospheric ambient temperature may lead to fire hazard. Also UPS of PCs are known to develop snags on account of a faulty Mosfet (an inbuilt part of UPS) which then results in overheating of the UPS/battery often leading to explosion and subsequent fire thereafter. HODs/Section heads have to ensure that the UPS of their departments, whether it is for computers or for bigger needs, are in functional condition and are regularly checked and serviced – **Responsibility- Section-In-Charge/Administrative In-charge of the Area/Faculty In Charge/Computer Facility**
3. Every department head/section head may ensure that the common areas falling within the ambit of the department, such as lofts, store room, staircase landing/mummy, wash room, janitor room etc. are free of any accumulated clutter and/or junk which may be combustible. – **Responsibility- Section-In-Charge/Administrative Incharge of the Area/Faculty In-Charge**
4. All department heads may issue instructions to their staff to report any loose electrical wire connections that may lead to sparking--- **Responsibility- Section-In-Charge/Administrative In-charge of the Area/Faculty In-Charge**
5. Use of sunflours/heater/oven etc. which run on coils & require high voltage, are henceforth completely banned from use at AIIMS premises. Only oil filled heat radiating equipments can be used. Any laxity on this account shall be attributed to negligence on part of the Department/Section. Any such appliances even if, issued by AIIMS, should not be used. Making of tea in sections/offices by use of such appliances is prohibited – **Responsibility- Section-In Charge/Administrative In-charge of the Area/Faculty In-Charge**
6. The chemicals, which are susceptible to catch or cause fire, should be stored in safe places away from the habitable/occupied areas. Combustible waste should be stored in proper bins, which should be kept away from other combustible material to ensure that no fire mishap is caused due to accidental fire caused by carelessness of any staff member or general public- **Responsibility- laboratory in-charge/Faculty In-Charge**
7. All section heads should ensure that the staff under them is well aware of the precautions and actions to be taken in case of accidental fire in their work place. In case of need, the representative



of Dy. Chief Security Officer may be called to give a demo of the same. – **Responsibility- Section-In Charge/Administrative Incharge of the Area/Faculty In Charge**

8. Every staff member should be conversant with the types of fire extinguishers as may be available in the building with basic knowledge of the suitability of each type for specific type of cause of fire. – **Responsibility- Section-In-Charge/Administrative In-charge of the Area/Faculty In-Charge**
9. It should be strictly ensured that all fire exits and fire escape staircases are free of clutter and easily accessible. In case of any help for the clearance of the same, the Engineering Services Department should be contacted and informed. The onus of clearance shall lie on the department whose articles/equipment/enclosure is thwarting the free access/exit of the escape route. Fire supervisors of the block/building will identify the blockages of escape routes (corridors as well as staircases) and intimate to the concerned department for immediate remedial measures. – **Responsibility- Department In-Charge/Faculty In-Charge/Fire Supervisor of the area**
10. The fire escape doors of wards, patient care areas etc. are often locked by the Sister-in-charge which results in delay in opening the same in case of any mishap. All such fire escape door key should be kept in a breakable glass enclosure near the fire escape door. Department of Hospital administration and the Fire cum Security officer may ensure clearance of all fire escape staircases and exits. Any assistance required for the same from Engineering Services Department may be obtained from the respective Maintenance Units of the area- **Responsibility- Department In-Charge/Faculty In-Charge/MHA In-charge of the Ward/Fire Officer.**
11. All UPS and server rooms should be kept ventilated and temperature of 30-32 Degrees be maintained. Doors of such facility should be kept open and cooling be provided with suitable means in consultation with the Engineering Services Department. **Responsibility- Department In-Charge/Faculty In-Charge**
12. Regular fire mock drills and trainings are to be conducted periodically and same is to be documented. **Responsibility - Fire Department, AIIMS.**
13. All fire fighting system and fire alarm should be kept in working condition and any reported faults by the Fire department of AIIMS should be rectified on priority- **Responsibility- Dy. CSO (Fire & Security)/Executive Engineer (Electrical)/AE(Elect) and JE(Elect) of the area.**
14. Fire pumps should be duly manned round the clock and daily working should be checked. Also the levels of the water in the fire fighting tanks should be ensured. Any shortcoming should be immediately informed to Executive Engineer(Elect) of the area.- **Responsibility- Dy. CSO(Fire & Security), Fire Department of AIIMS.**
15. All Fire alarm systems should be manned round the clock by the operator deployed by Electrical Division of ESD. The fire supervisors (As deployed by Fire Department of AIIMS) of the area should be present in the fire alarm panel room on round the clock basis to ensure immediate response.- **Responsibility- Executive Engineer(Electrical)/AE(Elect) and JE(Elect) of the area./Dy. Chief Security Officer.**
16. All UPS connected to computers should be audited and serviced by the computer facility, on regular basis as it is observed to be one of the main causes of the fire- **Responsibility- Faculty-In-Charge, Computer Facility.**
17. All ICUs, HDUs, CCUs, OTs etc should be checked on daily basis by a trained electrician. Main Panels of the said critical areas should be serviced at least once a month with consultation with the Faculty-In-Charge **Responsibility- Executive Engineer(Electrical)/AE(Elect) and JE(Elect) of the area.**
18. Regular thermal imaging should be done for the panels and Distribution Boards of the critical patient care areas as above, on a monthly basis and documentation of same is to be done with reports to be endorsed to the Medical superintendent/Addl.MS of the Area. Outsourcing of the said activity can be planned, if required, to ensure seamless detection of heating/overloading and for carrying the remedial action thereafter. Area incharge Hospital Administration faculty would directly monitor this exercise - **Responsibility- Executive Engineer(Electrical)/AE(Elect) and JE(Elect) of the area/ Addl MS of the area**
19. For evacuation plans finalisation (For Critical Patient care areas/immobile patients/ patients on-life support a committee under Medical Superintendent comprising of HOD( Anaesthesia), Addl.MS of all Centres, Dy. Chief Security Officer, Executive Engineer Civil(I), was supposed to



go into the functional aspects and prepare a SOP within four weeks. The same needs to be followed up - **Responsibility- Dy. Chief Security Officer, Executive Engineer(CI)/Addl.MS/MS of all Centres / Hospital**

20. For all reporting as mandated to be done by the HODs/Faculty-In-Charges/Administrative Heads/section heads etc the remedial action have to be taken on priority by the functional units- **Responsibility- Executive Engineer(Electrical)/AE(Elect) and JE(Elect) of the area/ In charge of the Computer Facility/Dy.Chief Security Officer**
21. The medical stores/Medical record rooms and the surgical stores as are located in the basement of the CN Centre/Dr BRAIRCH/JPNATC and in the Medical Stores Block in the main hospital are to kept decluttered from view point of corridor clearance. The cartons and boxes as are stored in the basement corridors are to be cleared to enable hindrance free escape in case of fire. **MS(Main Hospital), Dy. Chief Security Officer, Executive Engineer(CI)/Addl.MS/MS of all Centres /Hospital.**
22. In the hostels the residents should be asked to adhere to the hostel rules which prohibit use of air conditioners and other high load appliances, as the arbitrary use of the same has led to incidents of fire in the rooms. The hostel authority may take necessary action in the matter- **Responsibility- Superintendent of Hostels/ Wardens**
23. *Fire Hazardous Areas- The corridors of old OT block(FF), Lab Medicine Floor, Biophysics, Medical/Surgical Store, Anatomy corridor leading to dissection hall, HLA lab, CT -8 lab area, open area between Dr BRAIRCH block and CN Tower etc are some of the indicative areas which have blocked corridors/spaces with condemned as well as working appliances and equipments blocking the escape routes. Area in charges may take immediate active remedial measures to clear the corridors. Any assistance required from logistics point of view shall be provided by Engineering Department for asking. Fire Officers/Dy CSO may get a special audit of the said areas for precautionary measures to be undertaken on immediate basis.*

Needless to remind once again, that it is only the vigilant stance of each and every staff member of the Institute that can obviate the possibility of a likely fire hazard. All are hence again required to extend their active co-operation in the matter. Roles and responsibilities may be followed in words and spirit and any laxity would be viewed as a act of negligence. Wide publicity be given to all subordinate staff regarding contents of this circular and proactive stance be maintained for implementation of the precautions suggested herein please.

(M. Rastogi)  
Superintending Engineer

**Distribution:**

1. Chief of Centres
2. All Head of Departments/Sections
3. Executive Engineer (Civil)-I
4. Executive Engineer (Civil)-II
5. Executive Engineer(Civil) III
6. Executive Engineer (Elect.) I
7. Executive Engineer (Elect.) II
8. Executive Engineer (Air conditioning)

**Copy to:**

1. PPS. to Director - For Information of Director pl.
2. DD(A) - For information pl
3. M.S.
4. Addl. MS of Centres
5. Computer Facility- With a request to upload the same on the AIIMS Intranet for wide publicity.