

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI**

F. No. 40-30/2023-Estt.I


29-05-2023

**OFFICE MEMORANDUM**

**Sub: Routing of procurement files of Surgical Block, Mother & Child Block and National Centre for Ageing Reg.**

To streamline the procurement for new clinical blocks in Masjid Moth Campus of AIIMS New Delhi, it has been decided that file movement for procurements of Surgical Block, Mother & Child Block, and National Centre for Ageing shall be as follows:

1. All items which are in the approved list of items for the respective Project, shall be procured via the respective Stores / Procurement Support Agency (PSA) as the case maybe and the competent authority for approval & expenditure sanction (AA&ES) for such procurements shall be the Medical Superintendent - Main Hospital (MS) to the extent of financial powers delegated to the MS and only matters above the delegated financial powers of MS shall be referred for AA&ES to the office of Director in the prescribed channel.
2. All items outside the approved list of items for the respective project, shall be procured as per the procurement process followed for various items procured by Departments / Main Hospital i.e.
  - Department specific machinery & equipment shall be procured by the respective departments as a part of their Annual Procurement Plan
  - Common use items and consumables shall be procured by the respective stores (M&E, Surgical, Drug, Linen, General, etc.) in the Main Hospital Store.

 29/5/23

**Prof. M Srinivas**  
Director

**Copy for information:**

1. Dean/s (Academic, Research, Examination)
2. Addl. Director (Admin)
3. Medical Superintendent (AIIMS)
4. Chiefs' of all Centres / Head, NCI Jhajjar
5. Heads' of all Departments
6. Prof. I/c Computer Facility