

**OFFICE OF THE DIRECTOR**  
**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**ANSARI NAGAR, NEW DELHI**

F. No.40-30/2022-Estt.-I(DO)

Dated: 07<sup>th</sup> October, 2022

**OFFICE MEMORANDUM**

**Subject: Regarding the Engineering Maintenance works in the Institute.**

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It has been observed that there is a need of reducing the time taken in the execution of Engineering works of routine repair and maintenance nature, especially in the patient care areas.

Therefore, it is hereby directed that Engineering Services Department (ESD) shall make a system for day-to-day routine maintenance & other minor works keeping in view the standard engineering system/practice as per CPWD Works Manual/Maintenance Manual Guidelines etc. to avoid unnecessary delay in execution/completion of such works.



**( Prof. M. Srinivas )**  
**Director**

**Distribution:**

1. Chairman & Members of EAC
2. Additional Director (Administration)
3. Senior Financial Advisor
4. Superintending Engineer & All EEs in ESD through SE
5. Superintending Engineer, NCI Jhajjar, Haryana
6. Prof. Incharge, Computer facility to put on AIIMS Website