

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI**  
**OFFICE OF THE DIRECTOR**

F.No. 40-30/2022-Estt-I(D)


Date: 13/10/2022

**Subject: Launch of Special Swachhata Campaign 2.0 for Cleanliness in AIIMS, New Delhi**

Ref. D.O. No. 1/13/1/2022-Cab dated 14th September, 2022 from Cabinet Secretary, Govt. of India vide which it has been communicated that Hon'ble Prime Minister has emphasized on Special Campaign 2.0 for cleanliness in offices and for disposal of pending references. Accordingly, it has been decided that the following activities shall be taken up at AIIMS, New Delhi in a mission mode over the next 10 days:

- All old office records/files shall be weeded out as per manual of office procedures
- Administrative incharges of all areas including Chief's of Centers, Head's of Departments, etc. shall personally take rounds of all areas under their control and monitor the cleanliness and sanitation therein.
- All cafeteria & hostel mess shall be deep cleaned and special focus shall be on maintaining highest standards of hygiene and food safety
- Engineering department shall take up repair and maintenance activities in all areas including residential areas with special focus on aesthetics
- A special focus will be on the hygiene and cleanliness of all public & patient toilets
- All posters wherever required to be placed shall be on designated notice boards only
- No almirahs, equipment, scrap, etc shall be kept in any corridors
- A special condemnation drive shall be taken up in all areas to clear any items which are awaiting condemnation. A detailed inventory of all such items shall be prepared and atleast 3 faculty members shall sign on the same certifying that the said items are fit for condemnation based on objective criteria or service reports of maintenance agencies, etc. This list shall be immediately forwarded to the linked Store Section for organizing a special condemnation drive. Till such time the condemnation is done, the said items shall be held in designated yards or in the vacant space in the basement.

Administrative incharges of all areas shall share images of pre & post swachhata drive with computer facility on [contentprovider@aiims.edu](mailto:contentprovider@aiims.edu) for hosting on the 'AIIMS Swachhata Wall' ([swachhata@aiims.edu](mailto:swachhata@aiims.edu)). Administrative incharges shall also submit a report on the activities taken up under the Special Campaign 2.0 to the office of undersigned latest by 25th October 2022 after which surprise assessments of cleanliness in various areas will be carried out by designated teams.

 13/10/2022

**Prof. M Srinivas**  
Director

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