

**ALL INDIA INSTITUTE OF MEDICAL SCIENCES**  
**Ansari Nagar, New Delhi – 110029**

No. F-79/ COVID-19/2020-Est (H)

**Dated: 20.03.2020**

**Subject: Plan for Hospital Patient Care Services in AIIMS Hospital & all Centers in view of Covid-19 Pandemic**

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In view of Corona virus pandemic the following contingency plan will be followed for Hospital patient care services in AIIMS Hospital and all Centers:

1. Emergency Services – Emergency services will function normally. A screening area has been developed for suspected Covid-19 patients with designated area for donning and doffing PPE.
2. OPD services – An advisory has been sent to OPD patients who have taken appointment on their registered mobile numbers through SMS advising them to postpone or avoid visiting hospital unless it is absolutely necessary. A screening area has been developed for patients having symptoms of respiratory tract infections.
3. Inpatient wards services – Beds number 1 and 2 in all the Inpatient wards in AIIMS Hospital have been earmarked for non covid-19 emergency patients who require admission, vide memo of even number dated 17/03/2020.
4. Operation Theatre Services – Elective surgeries may be curtailed as decided by the respective surgical disciplines in consultation with Department of Anesthesiology. Matter can be discussed and finalized in Operation Theatre Users Committee. Emergency cases will be taken up for surgical operations as per requirement.
5. Research Staff : Research staff may be advised to work from home in consultation with their respective PI and Co PIs
6. Protocol for EHS beneficiaries regarding COVID-19
  - a. A dedicated helpline (Mobile number **9999842752**) has been started; it is manned by residents of Department of Medicine/ Pulmonary Medicine/Geriatric Medicine which will answer queries of EHS patients.

- b. In case required, (i.e. if recommended by Medicine/Pulmonary Medicine/Geriatric Medicine faculty) samples of such suspected EHS beneficiaries for COVID-19 testing will be collected by the resident doctors from the Department of ENT in Room Number 2, New Private Ward. EHS patients need not be admitted only for taking samples for COVID-19 testing.
  - c. Admission of such EHS patients if required will be made in room number 3 to 12 in New Private ward irrespective of entitlement.
  - d. Severally ill EHS Patients who require hospitalization for critical care shall be admitted in the designated cubicles in C 6 ward.
7. Protocol for screening & hospitalization of Suspected/ confirmed COVID-19 general patients.
- a. Patient suspected to have COVID-19 disease will be sent to the ground floor area of Burns & Plastic Surgery Block which would be made functional within next few days.
  - b. Patients with mild illness not meeting criteria for Suspected COVID-19 diseases will be advised accordingly and should not be sent to Burn & Plastic Surgery block.
  - c. Patient having mild illness and meeting criteria for Suspected COVID-19 disease will be advised to contact Centralized helpline number of Govt. of India (011-23978046) and home quarantine.
  - d. Patients with severe illness meeting criteria of suspected COVID-19 disease will be admitted in designated area in JPNATC.
8. Support Services will function normally and will be supervised/ managed by concerned faculty of Hospital Administration.

This issues with the concurrence of Director AIIMS.

**MEDICAL SUPERINTENDENT**

**Distribution:**

- 1. Director AIIMS
- 2. Chief(s) of all centres.
- 3. Head of all departments/units.
- 4. Medical Superintendent / Addl. M.S. of all centres.

- All faculty of Hospital Administration & Hospital Officers.
6. Chief Admn. Officer / Registrar /Chief Security Officer/ Supdt. Engineer.
  7. President of FAIIMS
  8. President of RDA
  9. President of Nursing Union
  10. President of SYS
  11. President of Students Union