

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
ANSARI NAGAR, NEW DELHI

F.No.1-6/2020/ACR Cell/Estt.-I

Dated: 08.10.2020

CIRCULAR

Subject: Timely filling of part e-APAR for the period of more than three months for the assessment year 2020-2021.

The Competent Authority has directed the undersigned to inform all employees of the Institute to ensure timely filling of part e-APARs whenever their concerned Reporting Officer/Reviewing Officer is due to retire/taking voluntarily retirement/resigning from service before 31.03.2021. It is therefore requested that such employees may take up with their concerned Establishment Section for issue of the part e-APAR for the year 2020-2021. This would be required for all periods of more than three months of assessment year 2020-2021.

This issue with the approval of the Competent Authority of AIIMS, New Delhi.



(LALIT ORAON)

SR. ADMINISTRATIVE OFFICER

Distribution:

1. The PPS to Director/ Deputy Director (Admn.)/ Deputy Secretary
2. The Dean (Academic)/Dean (Research)/Dean (Examination)/Sub- Dean
3. All the Chief of the Centre's, AIIMS
4. The Prof.-in-charge, Computer Facility, AIIMS
5. All the Medical Superintendent/Addl. Medical Superintendent
6. All the Head of the Departments/ Sections/ Units, AIIMS
7. The Senior Financial Advisor/ Financial Advisor, AIIMS
8. The Superintendent Engineer, ESD, AIIMS
9. The Chief Administrative Officer
10. The Sr. Administrative Officer/Administrative Officer of concerned Establishment Section
11. The Chief Nursing Officer/ All DNS/ All ANS
12. All Notice Boards
13. Sh. Satish Prasad, System Analyst, Computer Facility, AIIMS
14. The Computer Facility, AIIMS: with request to upload the same AIIMS portal.
15. The Hindi Section : Kindly convert it in the Hindi language and return back to the ACR Cell for circulation

प्राप्त किया/RECEIVED
कम्प्यूटर सुविधा/Computer Facility

09 OCT 2020

समय/Time.....
आ. भा. आ. स., नई दिल्ली/A.I.I.M.S., New Delhi-2

Sh. Sayeen K. SP
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