

**OFFICE OF THE DEPUTY DIRECTOR (ADMN.)
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi – 110 029**

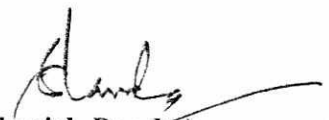
No.F.DDA/09/2020-21

Dated: April 24, 2020

MEMORANDUM

To make infection control within the Institute much more effective, it is necessary that every Centre/Department/Unit designates a Nodal Officer, who shall liaise with the Institute's "Hospital Infection Control Team" and shall also ensure that all the staff have been adequately trained regarding infection control. The Nodal Officer shall also take steps to generate awareness, to ensure use of personal protection such as masks, maintaining self-hygiene including hand wash, keep social-distancing, etc. Such Nodal Officer shall also coordinate with the Hospital Infection Control Team in case any health care worker develops symptoms of COVID-19 infection or is a suspected case thereof.

Action taken in this regard may please be informed to the undersigned by 25th April, 2020. This issues with the approval of the Director.


(Subhasish Panda)
Deputy Director (Admn.)

DISTRIBUTION:-

- 1) Deans (Academic/Research/Exams)
- 2) The Medical Superintendent (Main Hospital/Dr. R.P.Centre)
- 3) All Chiefs of Centres/Heads of the Departments/Units/Sections
- 4) Sr. Financial Adviser/Dy. Secretary/Chief Security Officer/Supdt. Engineer (Main/NCI)
- 5) Chief Nursing Officer

Copy for information to:-

- 1) Dr. Arti Kapil, Professor of Microbiology and Co-Chairperson, Hospital Infection Control Committee, AIIMS, New Delhi
- 2) PPS to Director