

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
(VIGILANCE CELL)

No.F.1/Immov.Prop./92-Vig.

Ansari Nagar, New Delhi-29

Dated the **1 JAN 2015**

MEMORANDUM

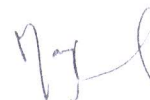
Subject:- **Submission of Annual Property Return reg. Immovable Property for the year 2014 (as on 1.1.15)**

As per Rule 18 (1) of CCS (Conduct) Rules, 1964, every Group 'A' & 'B' Officer is required to submit on first appointment and thereafter at an interval of every 12 months particulars of all Immovable Property inherited by him/her owned, or acquired or held by him/her on lease or mortgage either in his/her name or in the name of his family.

2. It is also informed that the DOPT has recently issued instructions vide their OM No.11012/11/2007-Estt.A dated 27th September, 2011 that "Vigilance Clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under Government of India decisions under Rule 18 of the Central Civil Services (Conduct) Rule, 1964. Therefore, submission of Annual Property Return by Group 'A' & 'B' Officers is must for the purpose of issuance of vigilance clearance.

3. In view of above, the Chief of Centers/Head of the Departments/Units/Sections are requested to kindly direct all the Group 'A' & 'B' Officers working under them to submit Annual Return in respect of their Immovable Property for the year 2014 (as on 1.1.2015) in the enclosed Performa (Annexure '-A').

4. The Chief of Centers/Head of the Departments/Units/Sections may kindly ensure that all Group 'A' & 'B' Officers working under them should submit the return in time to the Vigilance Cell, AIIMS, New Delhi, by 31st January, 2015 positively.



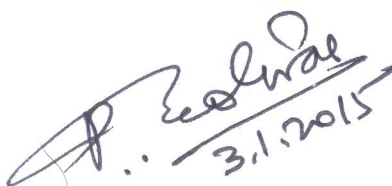
(MANOJ JHALANI)
JOINT SECRETARY AND
CHIEF VIGILANCE OFFICER, AIIMS

DISTRIBUTION:-

1. The Chief of all Centers
2. Dean (Academic) and (Examination)
3. Medical Superintendent
4. Head of the Departments/Units/Sections
5. Sr. Financial Adviser
6. Superintending Engineer
7. Chief Admn. Officer
8. Stores Officer

Copy for information to:- P.S. to Director/DD(A)/Dean/M.S.

✓ CC:- Professor In-charge, Computer Facility – with the request to place this memorandum on the website of the Institute. ✓


3.1.2015

अखिल भारतीय आयुर्विज्ञान संस्थान
ALL INDIA INSTITUTE OF MEDICAL SCIENCES

दिनांक 01.01.2015 को संपत्ति का वार्षिक विवरण
STATEMENT OF ANNUAL IMMOVABLE PROPERTY RETURNS AS ON 1.1.2015

अधिकारी का नाम (स्पष्ट अक्षरों में तथा जिससे अधिकारी संबंधित हैं) _____
Name of Officers (in full and service to which the officer belongs): _____
वर्तमान धारित पद _____ विभाग _____ वर्तमान वेतन _____ वेतन कोड न. _____
Present post held _____ Department _____ Present Pay _____ Salary Code No. _____

जिला, उप-जिला, तालुक और गाँव का नाम जहाँ संपत्ति स्थित है	संपत्ति भूमिगृह भूमि तथा अन्य भवन का नाम तथा विवरण	वर्तमान मूल्य	यदि संपत्ति अपने नाम पर नहीं है तो स्वामित्वधारी का नाम तथा सरकारी कर्मचारी से उसका संबंध दर्शाए	अर्जित करने का प्रकार, क्या क्रय की गई, पट्टे पर ली गई, गिरवी रखी गई विरासत में मिली उपहार अथवा अन्य तरीके से प्राप्त की गई प्राप्ति की तिथि सहित नाम तथा अर्जन करने वाले व्यक्ति (यों) का विवरण दें।	संपत्ति से अर्जित वार्षिक आय	अभ्युक्तियाँ
Name of District Sub-Division, Taluck and village in which Property is situated	Name and detail of Propertys Land Housing Land other building	Present Value	If not in own Name, State in whose name held and his/her relationship to the Govt. Servant	How acquired whether Purchase lease, mortgage, inheritance, gift or otherwise, with date of acquisition and name which details of person(s) from who acquired	Annual-Income from the Property	Remarks
1	2	3	4	5	6	7

हस्ताक्षर: Signature: _____

दिनांक: Date: _____

जो लागू न हो, उसे काट दे:-

In applicable clause to be struck out:

ऐसे मामलों में जहां संपत्ति के सही-सही मूल्य का निर्धारण करना संभव न हो, वहां पर वर्तमान स्थिति से संबंधित लगभग मूल्य दर्शाया जाए।

In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.

टिप्पणी:- NOTE: (1) अविभाजित हिंदू परिवार के सदस्यों के रूप में अचल संपत्ति का लेन-देन भी विवरणी में सम्मिलित किया जाना चाहिए।

Transactions of immovable property as members of Hindu undivided family should also be included in the returns.

(2) अधिकारियों के आश्रितों के नाम अचल संपत्ति के लेन-देन का स्रोत (स्त्रीधन, उपहार, उत्तराधिकार आदि सहित) जिन व्यक्तियों के नाम से लेन-देन किया गया है, एक अलग प्रपत्र में संपत्ति के वार्षिक विवरण के साथ सूचित किया जाना चाहिए।

Transactions in immovable property made out of the funds (including stridhan, Gifts, inheritance etc.) of the dependents of the officers, irrespective of the persons in whose name the transaction is made, should be reported along with the Annual Property Returns in as separate form.