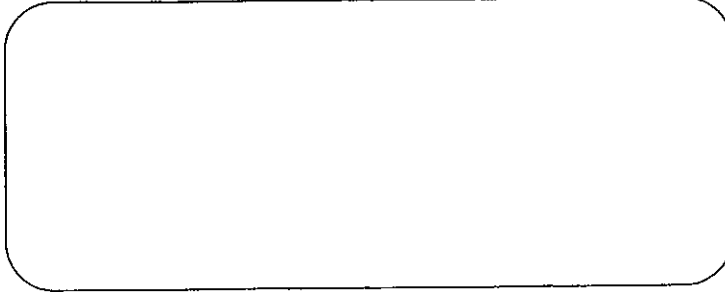


**ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NEW DELHI-110029**  
**(ACADEMIC SECTION)**

No.F.27-1/2018-Acad.II

Dated the: 29/12/2017

Dear student,



1. **The 45<sup>th</sup> Annual Convocation of the Institute will be held on Tuesday the 16<sup>th</sup> January, 2018 at 11.00 AM in the Jawaharlal Auditorium, AIIMS.**
2. The Convocation is a solemn occasion and I need not stress the importance of the dignity and the decorum appropriate to an occasion like this.
3. For the convenience of the awardees, the arrangements for the supply of gowns and the hoods have been made with **M/s Pioneers (Regd.)**. The Academic Costumes may be hired from this agency.
4. The representative of this firm will be available in the Institute (Dean's Committee Room) from **11.01.2018 to 13.01.2018 & 15.01.2018** from **11.00 AM to 5.00 PM**.
5. The dates for returning the gown and hoods i.e. **16.01.2018** from (1.00 PM to 5.00 PM) and **17.01.2018 to 18.01.2018** from **12.00 noon to 5.00 PM**.
6. **The charges for hiring the gown, hood and security according to the rates of supplier. Security amount is refundable after the gown is returned.**
7. The details of the prescribed gown and hood are as given below:

**DETAILS OF PRESCRIBED GOWN AND HOOD**

S.NO.	NAME OF THE DEGREE	COLOUR OF THE GOWN	COLOUR OF THE HOOD
i.	Ph.D/DM/M.Ch.	Claret (Red)	Red lined with electric blue throughout
ii.	MD/MS/MHA/M.Sc.	Black	Black lined with electric blue throughout
iii.	M.B.B.S.	Black	Black with light mauve
iv.	B.Sc.	Black	Black with light mauve

8. **The 1<sup>st</sup> Rehearsal for the Convocation will be held on 13<sup>th</sup> January, 2018 at 11.00 AM and full dress Rehearsal on 15<sup>th</sup> January, 2018 at 11.00 AM.**
9. **While attending the rehearsals, you must reach at least 60 minutes before the time of Rehearsals on both days as mentioned above.**

P.T.O.

10. Your attendance at both the rehearsals is absolutely essential, in case you intend to receive the degree/awards in person.
11. Please note that you will not be admitted to the Convocation if you do not attend both the Rehearsals.
12. For Convocation, you must reach 2 hour before the time of Convocation i.e. 9.00 AM sharp on 16.01.2018.
13. Men are requested to come with neckties and women in sarees.
14. You shall be required to wear the prescribed gown and hood as indicated above, while receiving your degree in the Convocation.
15. We will be glad to have your parents/spouse attending the Convocation but due to shortage of space in the auditorium it may not be possible to accommodate parents/spouses in the auditorium. However, arrangements for parents/spouses would be made for seating in **Conference Hall/LT's/Convergence Block/Community Hall** with audio visual facility and live transmission.
16. You are requested to collect the invitation card from the Dean's Committee Room from 11.01.2018 to 13.01.2018 from 11.00 AM to 5.00 PM.
17. The Invitation cards will be issued on your request on a plain paper mentioning the name of a **maximum of two relatives** (parents/spouse) who will be attending the Convocation with their photo ID proof (Adhar/Voter Card). No change will be permitted after wards.
18. No children below 10 years of age will be permitted to attend the function.
19. Please acknowledge the receipt of this letter immediately and send your option forthwith but not later than 05.01.2018 by email [academicsection@aiims.edu](mailto:academicsection@aiims.edu)

Looking forward to see you soon.

With all best wishes.

Yours faithfully,

  
REGISTRAR 29/12

Encl: As above

P.T.O.

**45<sup>TH</sup> ANNUAL CONVOCATION**  
ON TUESDAY THE 16<sup>TH</sup> JANUARY, 2018 AT 11.00 AM  
AT THE JAWAHARLAL AUDITORIUM, AIIMS

From

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\*1. I shall be attending the Convocation

Yes/No

(Please strike the word, which is not applicable)

Signature \_\_\_\_\_

with full name

Name of the degree to be awarded \_\_\_\_\_

e-mail \_\_\_\_\_

Mobile No. \_\_\_\_\_

Date: \_\_\_\_\_

REGISTRAR  
ACADEMIC SECTION  
AIIMS, NEW DELHI-110029  
Email: [academicsection@aiims.edu](mailto:academicsection@aiims.edu)