

**NATIONAL DRUG DEPENDENCE TREATMENT CENTRE**  
**All India Institute of Medical Sciences, New Delhi**

F.No.NNDTC/SPC/2018/3-1

Date: 09.03.2018

**CIRCULAR**

**Subject: Standing Store Purchase Committee, NDDTC**

With the approval of Director, AIIMS, a standing Store Purchase Committee has been constituted for the purchases from NDDTC stores, the members of the committee are as follows:

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|---|------------------|
| 1. Dr. Rakesh Lal, NDDTC                                      | Chairperson      |
| 2. Dr. Sonali Jhanjhi, Professor, NDDTC                       | Member           |
| 3. Dr. Amit Lathwal, Assoc. Prof. Dept. of Hosp. Admin.       | Member           |
| 4. Dr. Ashwini K. Mishra, Assoc.Prof. of Biostatistics, NDDTC | Member           |
| 5. Dr. Ravindra Rao, Officer In charge Stores, NDDTC          | Member           |
| 6. Accounts Officer, NDDTC                                    | Member           |
| 7. ASO, NDDTC   | Member Secretary |

Henceforth, the procurement of all the major equipment and items shall be discussed in the committee. Any other purchase for NDDTC which the Stores officer considers appropriate for a committee decision shall be placed before the SPC, NDDTC, with the concurrence of the officer Incharge Stores, NDDTC.

The committee may meet as and when required or may fix frequency of the meeting after discussion among the members and approval of the Chairperson.

*R. Chadda*  
(Dr. R. K. Chadda)  
Chief, NDDTC

**Distribution:**

1. All the members of the Committee
- ✓ 2. Faculty In-charge, Computer Facility: to upload on AIIMS Website
3. All faculty of NDDTC

*done*  
*HARISH*  
*13/3/18*  
*Jhanjhi*

*sh. Sanjeev Kumar for N.A. / as*  
*12/03/18*